

Board of Trustees
Winthrop Public Library and Museum
Meeting Minutes: March 12,, 2026

In Attendance:

In Person

Trustees: Gillian Teixeira, Alyson Dewar, Annie Ferreira, Cynthia Hastings, Grace Kingsbery; Library Director - Greg McClay; Executive Assistant - Alana Locke

Absent:

Gary Skomro

Call to order:

Meeting called to order at 6:01pm

Minutes:

Minutes from February submitted for approval

- Motion by Trustee Ferreira
- Seconded by Trustee Kingsbery
- No discussion
- All Trustees voted in favor
- Motion passed

Chair Report:

The Chair clarified that the meeting agenda has to be sent to the Town Clerk at least 48 hours in advance. This was confirmed. The Chair requested it also be sent to the Trustees at that time.

Director's Report:

Marblehead (Potential) Decertification:

Marblehead has proposed cutting library funding by 50% (despite 100% funding being only 1.5% of the entire town budget) due to budget issues. Should this happen, the Marblehead Public Library plans to close its doors on December 1, 2026 due to lack of funding and the inability to remain compliant with the State regulations for certification. The Winthrop Public Library Board of Trustees decided in June of 2025 to uphold NOBLE'S policy regarding decertified or defunded libraries. The policy can be found here:

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<https://winthroppubliclibrary.org/wp-content/uploads/2025/07/WPLM-Decertified-Libraries-Policy-1.pdf>

Power Outage and Building Closure:

The Library had a power outage on Saturday February 28 at 1:30pm. It lasted about 90 minutes. (The cause was a worker in Revere had been electrocuted and the power was turned off to get that worker to safety and protect those attempting to assist the worker in that process.) However, whenever the library experiences a power outage, the building must be evacuated for safety. Once that happens, there is a question of how long to wait for power to resume before letting everyone go. It was communicated that the entire town, along with at least part of Revere, had lost power. Because it was a widespread outage, the Director made the decision to close the Library and posted that information. Staff were sent home shortly after that.

On a different day, with a different outage report, at a different time of year, the Director might have made the decision to keep staff up to a maximum of 30 or 40 minutes before dismissing them.

Chair Teixeira wondered if there was anything in the employee handbook regarding power outages? She knows people and places where that information is spelled out, along with maximum and minimum temperature requirements. The Director was unaware of any such provision regarding Winthrop but will look into it.

End of Fiscal Year Vacation Scramble:

The Director has notified staff that they need to use their remaining vacation days by the end of the fiscal year (June 30) or they will lose them. The Director has received requests for time off and the Library is expected to experience a number of low staff days through the remainder of the fiscal year. The Director will be out of office from March 23 - 27.

Seed Library:

iRead puts together Summer Reading for a lot of libraries, including ours. The theme this year is "Plant a Seed, Read." They say: "Plant a Seed, Read is rooted in the concept of farm-to-table. A farm grows the food that nourishes our bodies; a library grows ideas that nourish our minds." Patrons will receive a planting kit at registration containing a compostable pot, seeds, marker, dirt, and branded magnet. Children's registrants will receive a brag tag with a necklace. Adult registrants will receive a brag tag and o-ring (like a keyring). Departments will be incorporating the planting theme in both regular and special programs.

We have talked about adding a seed library to the library and this presents the perfect time to do so. Joanne Hillman (staff) is coordinating with Winthrop Loves Trees to get a seed supply together and working with someone on native seeds and plants. This library will be placed in the stacks with the general gardening

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books. The Library is requesting funds to purchase a 64-drawer apothecary chest for this purpose. The approximate cost is \$250 from State Aid.

Trustee Teixeira made a motion to allocate up to \$500 from State Aid for the beginnings of the seed library - cabinet, incidental costs, seeds - should they need to be purchased, etc

Trustee Ferreira seconded the motion

Discussion:

Trustee Dewar asked whether the library has an old card catalog hanging around? These are often used for seed libraries. The Director stated they do not have one that he has seen.

Is this only for this summer? No, it would be a permanent addition to the offerings of the Library.

Will the Library put out a call for seeds? Potentially: right now the cabinet, placement of the cabinet, and first seeds are the priority and then it will be expanded. This is a true library - those who take seeds will be asked to save seeds from their plants and give some of those back to the library to replenish the stock. Locally, the East Boston branch of the BPL is said to have a good example of this in action.

Trustee Dewar suggested clear signage around the seed library regarding 'borrowing' seeds and how to 'return' them: labeling, packaging, number of seeds one should take and number expected in return (and potentially how to properly save seeds).

Discussion closed

Vote to allocate up to \$500 from State Aid to purchase and stock a cabinet to be used for the purposes of a seed library.

All voted in favor, motion passed. Up to \$500 from State Aid has been allocated for the purposes of a seed library.

Massachusetts Technology Collaborative:

This is for the co-application, with CASA, for the grant to get more technology in the library. It's finally official, we won the grant, and are expecting a shipment of desktops and chromebooks within the next couple of weeks. Included are:

- 10 Chromebooks for circulation
 - o The Trustees are interested in how that will be handled and what the policy will be as well as how they will be assessed for damage and any necessary replacement/repairs. They would like to see what other libraries are doing with any circulated tech. Alana will look into it.

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- Two large print keyboards and a webcam that patrons can sign out and use in-house (with the possibility of being able to check them out for use off-premises)
- 10 Desktop computers. At least five of which will be set up in the Hazlett Room for classes. Three will be added to the YA section. The remaining two will probably be placed in Hazlett for the short term but ideally would be for adult use somewhere in the library.

In the short-term we will use furniture that exists within the library. Eventually, we will be looking to purchase furniture specific for the use of computers (computer desks and tables and chairs).

WEISS Ratings:

The library has a new subscription service available to patrons. It's a financial ratings agency where patrons can research companies, stocks, mutual funds, trading information over time, banks, credit unions, insurance companies, etc. Most libraries used to have something like this (Standard & Poors) in paper form that was cumbersome to house and search as well as underutilized as a rule. This is online and primarily for use by patrons from home. At \$1500/year it's also reasonably priced for what it offers. We should be able to see some usage stats when it gets going and will make a decision whether to keep it or not.

Trustees asked about Freegal stats and whether anyone is using that. The Director said he would have those numbers at the next meeting.

NOBLE Stats and Costs:

The Director gave the Trustees a hand-out regarding the value of the Library's NOBLE membership. It is attached at the end of the minutes.

Work Ticket System:

The Director gave the Trustees a copy of tickets from the Town's maintenance request system. It does not allow him to print a full list or batch report. The Library has 73 tickets listed: 38 completed, 11 in-progress, 16 new requests (but many date from 2025). He stated that in addition to entering a ticket in the system he also calls or emails the buildings person about the request.

The Trustees would like a list of the highest priority items that would benefit from advocacy from the Trustees. The Library serves the greatest cross-section of residents with zero restrictions (unlike the schools or the senior center) and should have a welcoming, functioning, intact building in which to serve them. The water fountain and bathrooms are important, especially since those bathrooms serve both staff and patrons and the town has very few bathrooms for public use in the first place.

The Director stated that the Town is looking to see if the water fountain is covered by a warranty (the Trustees pointed out that is less-likely by the day but was more likely when the malfunction occurred). The

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broken railing on the newly-installed accessible ramp should also be covered by the installer or the manufacturer. Everyone screamed! (I'll take that out. Maybe)

Trees and Raccoons

The Director had someone in (NAME PLEASE) to assess the raccoon damage on the roof. There hasn't been any new damage. The company said there doesn't seem to be a lot they could do to animal proof the area and speculated that the damage probably occurred during mating season when a raccoon got a little over-enthusiastic. Trustee Kingsbury reported watching raccoons on the roof and then hoist themselves up to reach the tree to leave. It's definitely raccoons. The next step is to get someone in to trim the trees to make the roof less accessible. The Director was quoted \$3500 for the equipment to get to the trees; Trustees approved \$5000. It remains to find a company to do the work. Trustee Hastings said that she believed the Tree Warden needs to get the quotes for the work. The Town has also been in contact with National Grid to gain access to the area through National Grid's lot next door. There have been no new leaks lately.

Zephram Roses

Mikayla Dalton, president of the Friends, is donating some Zephram roses (thornless) to plant along the wooden gate of the courtyard. The courtyard should be looking a lot better by the end of the summer.

Agenda Items:

HVAC:

The Director gave the Trustees a quote from Correale Construction (attached at the end) for a single, 48000 btu Mitsubishi Hyper-heat 1-1 mini-split system. Parts and labor, not including electrical work and any permitting fees, is \$21,800. The library needs four. That is very expensive. The library is a town building and should be considered in the Town budget for capital improvements. It will not, but it should.

There is air conditioning in most of the library. The problem areas are the 3rd floor - Bergman Room and Museum storage and the center of the library (mezzanine and below). The director would like the outside units to be installed on either end of the building instead of in the middle/back where the courtyard is and the previous units were.

Trustee Hastings will look into whether there are is any MassSaves assistance available for municipal buildings. (There is up to \$85,000.00 to study the issue and make recommendations. The Director thinks the Town has already done that part, potentially with a Mass Saves grant.)

The O'Brien fund has money for HVAC improvements. However, that would take half of the available funds and there might be stipulations within the fund for how much can be used at one time.

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Motion

Chair Teixeira made a motion to approve \$50,000.00 from the O'Brien fund and \$50,000.00 from State Aid for a maximum of \$100,000.00 to be used to add up to four HVAC units to the Library. Trustee Kingsbery seconded.

Discussion

Pulling the entire amount from the O'Brien Fund is too much. The funds should be split. This will allow the work to be put out for bid. The Trustees want to see the bids, if any. The quote from Correale is old, costs may have increased (or decreased). Bidders may have alternative solutions, such as multiple inside units for each outside unit and that may have a cost savings. The Trustees need to know if it makes sense to do all the work at once or if it makes sense to split it up. Allocating this money allows the ball to get rolling for the process and may result in options or alternatives not apparent from the quote for a single unit.

Are there other projects pending that need to be taken into consideration? Is this our only option? Chair Teixeira stated that many things were tried to fix the old units and make do otherwise and none of that worked. The other project pending is to turn the second half of the room not occupied by the study rooms into a maker space. That should have a cost that is in line with the study rooms.

Vote:

All voted in favor, motion passes. \$100,000.00 will be allocated (half from O'Brien, half from State Aid) to pursuing HVAC units for the library.

Policies

The Director distributed the policies that have gone the longest without updates. Those are "Display Space and Bulletin Boards Policy", "Social Media Policy", and the "Computer and Internet Use Policy" along with examples from area libraries. The Trustees will review these between meetings and discuss at the April meeting. Executive Assistant Locke will send the information to Trustee Skomro for review.

Other Items:

Trustee Kingsbery met with the Treasurer of Winthrop regarding Library funds and trusts. In regards to the O'Brien fund, the Treasurer said that he has had trouble getting in touch with the relative in charge of the fund. The Trustees wondered why that was necessary and Chair Teixeira stated that the last time she was aware, the person in charge of the O'Brien trust was well along in years and may no longer be able to make any decisions regarding it, if that was necessary. Trustees wonder if once those funds were released to the Library, that should have ended the involvement of anyone involved in the donation? Currently that money is a Rockland Trust

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savings account. Trustee Kingsbery spoke with Brenden Carritte, with the Town. The O'Brien Fund has a specific trustee whom Brenden has had a difficult time contacting. The Library Trustees discussed how we are not certain that it is necessary to involve her regarding how the fund is invested. Our three largest funds are the Athens, O'Brien, and McNiff. Brenden has reached out to Rockland Trust and to a partner at our auditing firm, but has not yet heard anything definitive back.

Trustee Kingsbery asked if there is data on policy enforcement and how the Trustees and Library can know if policies are working? The Director said he assumes they are unless the staff comes to him with concerns or questions.

Trustee Ferreira asked if we should be concerned with the dip in circulation and patron numbers? The Director doesn't think so but will keep an eye on them. It was a winter.

Trustee Ferreira stated that while staff is always welcome at meetings, it might be nice to have staff attend meetings to represent their areas. Not all at once. The Director seemed to think that was a good idea.

Trustee Dewar asked whether the Library has access to new releases on the release day. She had heard, a while back, that publishers were withholding library editions in an effort to increase sales. The Director was not aware of any delays in obtaining copies of books at or around their release dates.

Trustee Ferreira brought up the staff issue from the previous meeting. The Director stated that Town Hall is handling that. The Chair stated that the Director and HR handle staff issues and inform the Trustees as necessary. Occasionally this may require an Executive Session, which is private and produces no notes or minutes. There was a brief discussion of what happens in Executive Session and in the case of an employee, does that employee require notification? Should they attend? What is the protocol? Someone should reach out to the Town Clerk for clarification on this.

Public Comment:

- No public comment

Future Meetings:

Thursday April 9, 2026 at 6pm

Thursday May 14, 2026 at 6pm

A June date will be set at a future meeting.

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Adjournment:

- Motion to adjourn by Trustee Dewar
- Seconded by Trustees Hastings and Kingsbery
- All voted in favor
- Meeting adjourned at 7:31pm

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Appendix:

Circulation Numbers:

Total Circulation refers to items circulated in the past month, either physical or online and renewals of same

Total Checkouts refers to new items lent to borrows that are not renewals

Total Patrons is the number of active Winthrop Public Library and Museum cards

Added Patrons are new cards issued (that were not done so because they had been lost).

Active Patrons used library resources in the past month, in a way that was recorded. It would not count someone who browsed the cookbooks, in person, and left without borrowing any..

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It all starts at the library

Holyoke Public Library

Lynn Public Library

Cambridge Public Library

Bushnell-Sage Library Sheffield

For more information:
MBLCLegislativeAgenda.com

MASSACHUSETTS BOARD OF LIBRARY COMMISSIONERS
 FOR THE COMMON GOOD SINCE 1890
mblc.state.ma.us

Libraries help make life in Massachusetts affordable

- Libraries support jobseekers. **50+ Job Seekers Networking Groups** offered in many libraries including Dedham, Quincy, Belmont, Newton, and Malden are just one example of how libraries help people develop new relationships, skills and strategies for a career transition.
- For individuals and families working to stay within their budgets, free programs, family events, and learning opportunities at the library offer real relief. **Every dollar saved by borrowing books, eBooks, and audiobooks free from the public library becomes a dollar freed up for groceries on the table.**
- Libraries lend technology. **For many people, laptops and tablets aren't affordable, but libraries bridge that gap** by lending devices along with Wi-Fi hotspots.

Key to solving lagging literacy rates

- Approximately 60%* of Massachusetts students in both grades four and eight are below proficient in reading. Data from the Department of Elementary and Secondary Education shows that around 25% of students are falling 'below benchmark levels'.
- Reading for enjoyment is the best way to nurture lifelong readers and help people get hooked on reading. **Librarians connect people with stories that help them fall in love with reading.**
- **Public libraries build literacy, confidence and connection** from early childhood through the teen years through story times, Mother Goose on the Loose, bilingual story times, Read to a Therapy Dog, Teen Anime, STEAM programs and Girls Who Code programs.
- Schools are a primary source of reading materials for students yet **40% of students are without a licensed school library teacher**, leaving students and educators without co-teacher support in reading, media, digital, and information literacy.

* National Assessment of Educational Progress


Non-traditional library services are filling the gaps caused by eroding safety nets

- Public libraries in Cambridge, Somerville, Worcester and Boston have hired **full-time library social workers** to support many needs including benefits eligibility and applications, food resources, housing, and employment; and resources for immigrants, refugees, LGBTQ+, and justice-impacted people.

continued

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- Plymouth Public Library’s Recovery Corner provides low-barrier access to **information on substance use disorder, treatment options and centers**, as well as harm reduction centers and supplies.
- The Montague Public Library developed teen-centric programming and collections that **address social isolation and mental health among tweens and teens**. This project is in partnership with The Brick House, a nonprofit youth resource center.
- Libraries across the Commonwealth are places of welcome and **support for immigrants**. English and citizenship classes, conversation circles, connections to social service agencies, and programs for families are happening every day to help newcomers find connection and community.



Local Aid to Libraries is a lifeline and it’s our priority

More people than ever are turning to public libraries. Last year they checked out more than 65 million items, a record high. State Aid to Public Libraries (7000-9501) helps libraries **keep pace with increasing demand for services**.

- The Massachusetts Board of Library Commissioners is **prioritizing a 5% increase to local aid to libraries** through the State Aid to Public Libraries Program, line 7000-9501, raising funding from \$20 million in FY26 to \$21 million.
- State Aid to Public Libraries is **critical, local aid** for libraries that they use to maintain core services. It has a **massive impact** across the Commonwealth with 347 out of 351 municipalities certified in the program and receiving state aid funding.



Expanding possibilities for people with disabilities

Libraries across the state are loaning integrated assistive and adaptive technology to patrons with disabilities. These range from practical tools, such as wheelchairs and eyeglasses, to high-tech tools like screen readers and cutting-edge screen interpreters driven by artificial intelligence.



| Line Item Number | Line Name | FY2026 BUDGET | FY2027 LEGISLATIVE AGENDA REQUEST | FY2027 INCREASED AMOUNTS | FY2027 INCREASE PERCENT |
|----------------------------|---------------------------------------|---------------------|-----------------------------------|--------------------------|-------------------------|
| 7000-9101 | BLC Support and Outreach Services | \$2,052,927 | \$2,114,514 | \$61,587 | 3% |
| 7000-9401 | State Aid to Regional Libraries | \$19,000,000 | \$19,570,000 | \$570,000 | 3% |
| 7000-9402 | Worcester Talking Book | \$711,942 | \$733,300 | \$21,358 | 3% |
| 7000-9406 | Perkins Talking Book | \$4,053,441 | \$4,175,044 | \$121,603 | 3% |
| 7000-9501 | State Aid to Public Libraries | \$20,000,000 | \$21,000,000 | \$1,000,000 | 5% |
| 7000-9506 | Library Technology & Resource Sharing | \$6,172,690 | \$6,357,870 | \$185,180 | 3% |
| 7000-9508 | Center for the Book | \$420,000 | \$432,600 | \$12,600 | 3% |
| TOTAL STATE FUNDING | | \$52,411,000 | \$54,383,328 | \$1,972,328 | 3.76% |

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Value of NOBLE Membership, 2025

Winthrop Public Library



By banding together to save money and improve service, NOBLE libraries receive considerable savings compared to going alone or being a part of other library consortia more limited in scope and synergy.

Library Management System

Without NOBLE membership, a library could pursue a couple of options for a library management system to handle library checkouts, user management, and a public catalog.

Hosted Vendor System

Estimated Year 1 implementations costs: \$65,000
Estimated annual maintenance costs: **\$50,000**

Self-Hosted Evergreen System (without vendor annual support)

Server cost: \$10,000
Year 1 configuration, data conversion, and training: \$15,000
Full-time Systems Librarian to maintain software: \$77,000

Cataloging Support

A standalone library also must support the costs of staff time and access to a bibliographic utility to load and maintain bibliographic records for new items.

Number of items added in FY25: 5259
Estimated per-record cost: \$2
Total value: **\$10,518**

Internet Access

NOBLE provides high-speed Internet access for member libraries at a low rate due to state-funded grants only available through network membership.

(1) 800Mbps / 35 Mbps Comcast Line: **\$2,939**

Downloadable E-Content

The shared OverDrive / Libby collection of downloadable digital materials provides library patrons with access to 134,228 copies of e-books, 60,411 copies of audiobooks, and 6,500 magazine titles.

FY25 OverDrive checkouts (minus loans for locally-owned copies): 15,529
Estimated cost per circ for e-content: \$0.85
Total estimated value: **\$16,200**

Online Resources

Through NOBLE's long-standing partnership with EBSCO, the network subscribes to a suite of online databases with high-quality full-text articles from 4,000 periodicals. EBSCO's NoveList service helps patrons find their next great read, and EBSCO's Linked Data Service, Bibliograph, highlights the library's materials in Google search results.

Estimated list price for EBSCO Core Collection Databases: **\$19,788**
Estimated library cost for NoveList & Bibliograph: **\$5,000**

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Titles Borrowed

Nearly 2.2 million items at an estimated value of \$39.58.7 million were available during FY25. Easy access to collections from other libraries means a local library does not need to purchase all titles requested by its patrons.

Number of unique titles requested from other libraries in FY25: 5,835

Median cost per title: \$18

Total estimated value if 50% of requested titles were purchased: \$50,148

Cooperative Purchasing

The NOBLE collective creates opportunities for significant discounts through our group purchasing program. Member libraries receive lower-than-state-contract pricing for Dell PCs, significant discounts for optional EBSCO databases, and additional savings through group subscriptions to Envisionware and Wowbrary.

Savings realized through NOBLE discounts: \$2,921

Digital Heritage Collection

NOBLE Digital Heritage is a site showcasing and storing digitized items related to the history of NOBLE's communities, both public and academic. This service is available to all full member libraries at no extra charge.

Estimated value: \$1,000

PC Support Program

NOBLE's optional onsite PC support provides ongoing PC maintenance at an annual rate less than what is charged by most vendors. PC Support staff also has specialized knowledge with library software.

Number Supported Devices: 30

Estimated cost of vendor services per device / server: \$600

Total estimated value: \$18,000

Training / Consulting

All training and consulting provided by NOBLE staff is included in membership.

Number of training sessions / consulting hours: 10 /

Estimated value of training / consulting: \$150 / \$500

Total estimated value: \$1,500 /

Total FY25 Value of NOBLE: \$178,014

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| Work Order # | Title | WO Status | Source | Source Location |
|--------------|---|-------------|--------|--------------------------|
| WO001037 | Requesting a mopping of floors for 1 | New Request | - | 1st Floor |
| WO000971 | The Square bathroom, when flushed | New Request | - | Basement |
| WO000914 | The public bathrooms and staff bath | New Request | - | Frost Building (Library) |
| WO000877 | There's still a fairly large gap betwee | New Request | - | Ground Level Entrance |
| WO000876 | The refrigeration unit is not kicking i | New Request | - | 1st Floor |
| WO000857 | The Square Bathroom (the first door | New Request | - | Basement |
| WO000856 | It looked like someone move the bla | New Request | - | Basement |
| WO000836 | I don't know how easy it is to get off. | In Progress | - | Frost Building (Library) |
| WO000835 | we're going to be using the heat soo | Declined | - | Frost Building (Library) |
| WO000834 | Shelving unit needs to be secured to | In Progress | - | 1st Floor |
| WO000785 | wall repair where thermostat was m | In Progress | - | 1st Floor |
| WO000784 | The public water fountain is not resp | Declined | - | 1st Floor |
| WO000764 | I moved some furniture which expos | New Request | - | 1st Floor |
| WO000763 | Fallen light cover needs replacing. | New Request | - | 3rd Floor |
| WO000762 | Need an electrician or HVAC person | New Request | - | Exterior |
| WO000743 | The AC unit in the museum office is | New Request | - | Frost Building (Library) |

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Locke, Alana <locke@noblenet.org>

Fwd: [directors] Urgent Update: Marblehead Budget & Abbot Public Library Certification Status

2 messages

McClay, Greg <gmccloy@noblenet.org> Thu, Mar 5, 2026 at 3:39 PM
To: Anne Ferreira <annef811@gmail.com>, Alyson Dewar <adewarlibrary@yahoo.com>, Grace Kingsbery <grace.kingsbery@gmail.com>, Gary Skomro <gary.library@yahoo.com>, Gillian Teixeira <ladytex@gmail.com>, Cynthia Hastings <hastingscyn22@gmail.com>, Alana Locke <locke@noblenet.org>

Just an fyi...

----- Forwarded message -----

From: **Grad, Kimberly** <kgrad@noblenet.org>
Date: Thu, Mar 5, 2026 at 11:45 AM
Subject: [directors] Urgent Update: Marblehead Budget & Abbot Public Library Certification Status
To: directors <directors@noblenet.org>

Dear NOBLE Library Directors,

It was wonderful seeing many of you at the Legislative Breakfast last Friday. Seeing the City of Melrose's successful renovation was truly inspiring and a testament to what strong municipal support can achieve.

I am writing to bring you up to speed on the critical FY27 budget news for the Town of Marblehead, as presented at the Select Board meeting last night. We are currently facing a dire situation. While our budget accounts for roughly 1.3% of the total Town budget, the proposed reduction of over 50% would make it impossible to meet state aid certification requirements.

While these funds could be restored if a general override is passed by the voters, we must prepare for the current budget as presented. In response, the Board of Trustees has recommended maintaining full staffing and functionality only until December 1, 2028. Under the current proposal, we would be forced to close our doors on that date when funding is exhausted.

As this would result in the decertification of the Town of Marblehead, I am writing to ask for your support in upholding the **NOBLE Public Libraries in Non-Certified Municipalities Policy** (approved May 2025) regarding the declination of Marblehead resident cards.

As you can imagine, this is an evolving situation. We remain hopeful for a successful override and a resolution that preserves our services; I will keep you updated as we move forward.

Best regards,

Kimberly Grad

—

Kimberly Grad, Director (she/her)
Abbot Public Library
235 Pleasant Street
Marblehead, MA 01945
abbottlibrary.org
781.631.1481, x222

To receive the Abbot Public Library newsletter, please sign up here.

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A&A HVAC INC
 1 Fay ave
 Peabody, Ma, 01960



Correale Construction
 16 Ingleside Ave
 Winthrop, Ma 02152

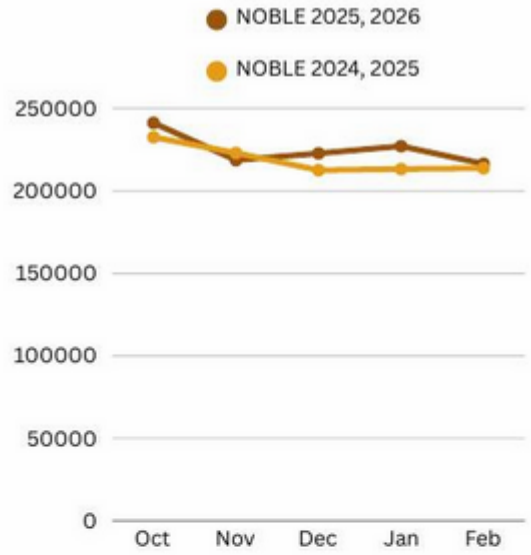
ESTIMATE

Estimate # 0000298

Estimate Date 09/04/2025

| Item | Description | Unit Price | Quantity | Amount | |
|---|--|------------|----------|--------------------|-------------|
| | Install a 48,000 btu "4 ton" Mitsubishi Hyper-heat 1 to 1 system. Meaning 1 indoor unit that ties into 1 out door unit. Model # PUZ-AK48NLHZ | | | | |
| | Parts and Labor | 21800.00 | 1.00 | 21,800.00 | |
| NOTES: This estimate is for the Winthrop Library. The price is for one system and it includes all part and labor. Not included in the price would be the electrical work to the outdoor unit and the permit fee. | | | | | |
| | | | | Subtotal | 21,800.00 |
| | | | | Total | 21,800.00 |
| | | | | Amount Paid | 0.00 |
| | | | | Estimate | \$21,800.00 |

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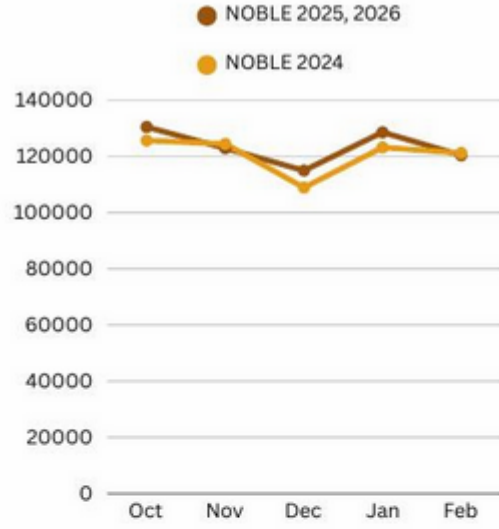


| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 6140 | 6051 |
| Nov | 5470 | 5730 |
| Dec | 5401 | 4415 |
| Jan | 5124 | 5027 |
| Feb | 5085 | 5676 |

| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 241263 | 232666 |
| Nov | 218722 | 223062 |
| Dec | 222795 | 212613 |
| Jan | 227175 | 213335 |
| Feb | 216458 | 213823 |

Total Circulation

Board of Trustees
Winthrop Public Library and Museum
 Meeting Minutes: March 12,, 2026

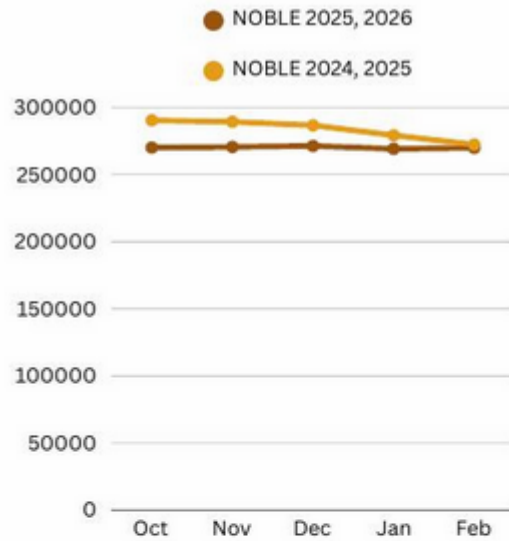


| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 3488 | 3465 |
| Nov | 3079 | 3008 |
| Dec | 2686 | 2034 |
| Jan | 2854 | 3043 |
| Feb | 2742 | 3209 |

| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 130539 | 125726 |
| Nov | 122950 | 124541 |
| Dec | 115008 | 108941 |
| Jan | 128671 | 123268 |
| Feb | 120450 | 121251 |

Checkouts

Board of Trustees
Winthrop Public Library and Museum
 Meeting Minutes: March 12,, 2026

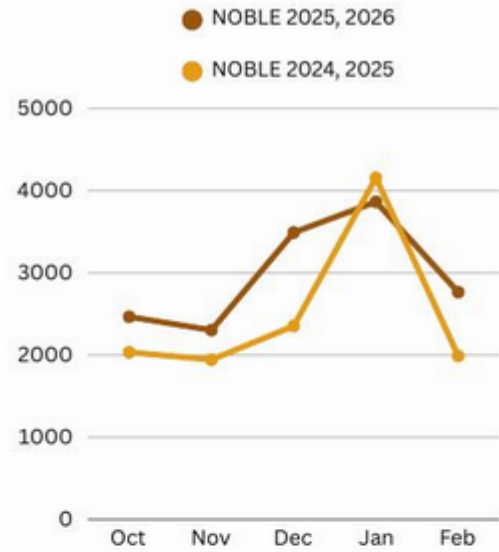


| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 5351 | 6282 |
| Nov | 5355 | 6235 |
| Dec | 5349 | 6083 |
| Jan | 5336 | 6029 |
| Feb | 5198 | 5846 |

| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 270032 | 290299 |
| Nov | 270498 | 289215 |
| Dec | 271221 | 286580 |
| Jan | 269084 | 279137 |
| Feb | 269820 | 272291 |

Total Patrons

Board of Trustees
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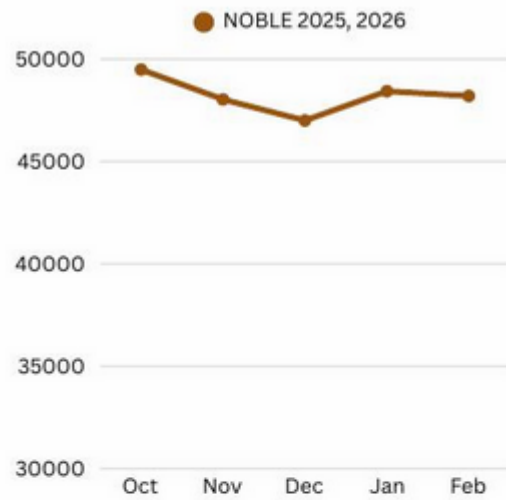
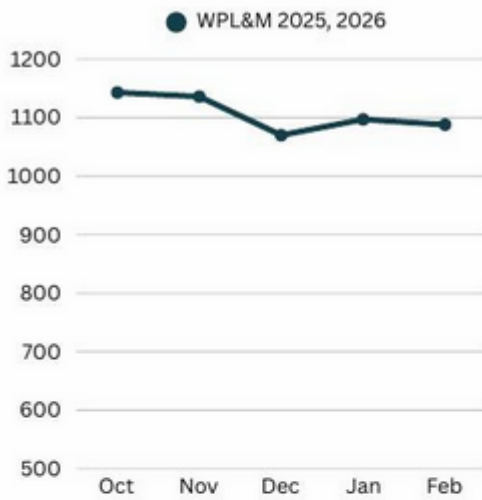


| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 61 | 53 |
| Nov | 49 | 31 |
| Dec | 34 | 34 |
| Jan | 56 | 44 |
| Feb | 32 | 35 |

| Month | 2025, 2026 | 2024, 2025 |
|-------|------------|------------|
| Oct | 2465 | 2034 |
| Nov | 2303 | 1943 |
| Dec | 3490 | 2353 |
| Jan | 3864 | 4155 |
| Feb | 2765 | 1989 |

Added Patrons

Board of Trustees
Winthrop Public Library and Museum
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| Month | 2025, 2026 |
|-------|------------|
| Oct | 1143 |
| Nov | 1136 |
| Dec | 1070 |
| Jan | 1097 |
| Feb | 1088 |

| Month | 2025, 2026 |
|-------|------------|
| Oct | 49492 |
| Nov | 48034 |
| Dec | 47003 |
| Jan | 48435 |
| Feb | 48203 |

Active Patrons