

MINUTES OF FROST LIBRARY & MUSEUM TRUSTEES

SEPTEMBER 14, 1995

Board convened at 7:45 PM

1. Bills were signed
2. Meeting called to order
Minutes of 6/6/95 meeting read and approved
3. THE DIRECTOR'S REPORT
4. OLD BUSINESS

A. While the roof work is completed, new windows in the Museum will cost \$4900, not \$6,800 as originally estimated. The balance will be used to point bricks sporadically, wherever absolutely necessary. However the ~~building~~ *East Side of the bldg.* is in need of a ~~complete~~ *extensive.* re-pointing.

The construction reimbursement from the state is \$21,700. Hopefully, this amount will be allocated by Town Meeting to supplement the present A/C Fund and provide sufficient funds to completely air condition the library. An informational handout will be prepared for Town Meeting to explain the article requesting the allocation of the \$21,700 of state money.

- B. A draft of the Museum Strategic Plan, (~~Required by the Mass Long-Range Program~~) was presented to the Board for ~~review~~ *discussion*. Final copy will be submitted to Board of Library ~~Commissioners~~ *Trustees* by 10/2/95. Any preservation plan which is funded by MBLC will be allocated on a 2-1 matching funds basis, LSCA-LOCAL FUNDS.
- C. The children's room circulation desk cannot be completed until some funds are allocated to the carpenter. Motion was made, seconded and approved to pay up to \$1,500.00 for the purchase of material for the construction of the desk out of the Kinney Fund.

5. NEW BUSINESS

- A. The Director discussed revised priorities for items needed to develop the library's children's reference collection. Motion made, seconded and approved to allocate \$628.00 out of state-aid to purchase materials for children's room reference collection.
- B. 1. Trustee strategy for the upcoming Special Town Meeting SHOULD Library articles reach the floor or at the next Annual Town Meeting was discussed. Preparation of materials, e.g. informational handouts, was suggested.

2. Article requesting the creation of the Preservation/Ass't Reference position for the next Annual Town Meeting will be drawn up; the position must also be included as part of Union negotiations.
3. Draft Building Program Committee will meet in September to establish priorities for building requirements - establishing what should be Town's responsibility and what should be part of any grant request.

DIRECTOR NOTED THAT THE TOWN CAPITAL IMPROVEMENT'S COMMITTEE WOULD TOUR THE FROST BUILDING ON SEPTEMBER 20.

6. No other business.

7. Date of next meeting is 10/12/95

8. Meeting adjourned at 9:25 PM