

7. Board adjourned at 9:38 PM

MINUTES OF FROST LIBRARY & MUSEUM TRUSTEES MEETING

October 21, 1996

Board convened at 7:42 PM

1. Bills were signed.
2. Reading of previous months minutes were waived.
3. Old Business

A. The Trustee Chair is continuing to pursue the HVAC project with a view to obtaining specifications for the library.

Chair also wants to establish whether the installation of AC can be combined with an updated heating system for the library, including the possibility of installing one complete unified system.

Discussion over increasing of library hours, especially Sunday and/or summer hours was deferred pending clarification of two points:

What kind of collective bargaining would be necessary, and

What kind of budgetary arrangements would be necessary

Director inquired whether the library board would pay for her membership in the WHA - Winthrop Historical Association. Board asked Director <sup>to</sup> establish whether we could take out one membership for the library which she or library staff and/or trustees could utilize.

4. New Business

A. Director read letter from patron, discussed workload issues and reviewed FY98 Action Plan for library, <sup>and the adult</sup> including increased film programs ~~for the library~~

~~which was to be submitted to~~  
MBLC

FY98 Action plan approval was motioned, seconded and approved unanimously

B. GRANTS - Director will seek grant applications for such programs as a JOB/CAREER RESOURCE INFORMATION CENTER and POETS-IN-PERSON.

C. Director reviewed balances in the FY97 State Aid money and the discretionary trust funds. Director also expressed concern for insufficiency of funds in administrative and supply budgets through the end of the fiscal year.

Board voted to transfer \$189.95 from the balance of the FY97 money to the ~~supply~~ budget

*Administrative expense.*

- D. Wiring upgrade to grade 5 will be required for NOBLE upgrade; Director reminded board that we will have to fund the upgrade.
  - E. A technology requirement list was presented to Board which passed it back for revision to be discussed at November Board meeting
  - F. Library will have to re-evaluate its phone system; ~~one line is~~ *existing grade 5 system* insufficient for growing library needs.
5. Museum subcommittee will hold meeting and the full Board will have a special meeting to re-evaluate Museum issues. Board suggested that interested parties (e.g. WHA) be invited to participate in such a meeting.
6. Date of next meeting - November 7, 1996 at 7:30 PM.