

Board of Trustess
Winthrop Public Library and Museum

Minutes

Trustees Meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, October 10, 2002.

Mr. Dalton called the meeting to order at 7:07 P.M. The following trustees were present: Stephen Dalton, Chairman; David Redgrave, Vice-chairman; Betty Peabody, John Tranfaglia, and Richard Tyrell. Ms. Ann Gutting, Asst. Director, was also present.

Before the meeting got underway, Mr. Dalton expressed thanks for the contributions made to the Board by Mr. John Meehan during his tenure as a trustee. Mr. Meehan formally retired from the Board a few days ago.

In action that followed, the trustees agreed to assess themselves \$5 per meeting in order to build a discretionary fund. Ms. Peabody generously agreed to treasure this money.

Minutes

Mr. Redgrave made the motion to accept the minutes of September 19, 2002. Mr. Tranfaglia seconded the motion. Unanimous.

Old Business

A. Action Plan FY 2004. Mr. Redgrave made the motion to accept the document. Ms. Peabody seconded the motion. Unanimous.

Detailed discussion was held concerning the Action Plan. More detailed fleshing out of the plan was recommended, and the trustees agreed to analyze and assess the progress of the plan quarterly. The first review will be held at the March meeting.

B. Nicosia tribute. Mr. Redgrave moved to return to the original motion of September 19, 2002, which reads as follows: "that the library remain closed to the public until 12:00 noon, to allow the privately attended function at 11:00 A.M., as requested by the Nicosia family." Ms. Peabody seconded the motion. Unanimous.

The public is to be informed that the library will be closed until 12:00 noon on Saturday, November 2, 2002.

Mr. Redgrave will serve as master of ceremonies. Refreshments will be served.

C. Classification Plan, 3rd revision. The plan was tabled for the next meeting to give trustees time to study the plan, especially those lines printed in red.

New Business

A. Formation of a fund raising committee. A discussion of future fund raising was held, culminating in a decision to invite, for his assistance, Mr. Henry Dane, President of the Friends of the Winthrop Public Library, to the next meeting of the trustees.

B. Formation of a committee to recruit new library director. The Chairman and Vice-chairman will institute action should it become necessary.

C. Approve continued digitization of photographs. Mr. Tranfaglia made the motion to continue this important work by Mr. George Desaulniers of the Historical Commission. Ms. Peabody seconded the motion which was then unanimously approved.

General Business

Town Meeting, October 21, 2002. Trustees were mostly sanguine that the moneys cut from the budget will be restored at Town Meeting.

Special Business

There was no public response to this meeting for a discussion of acceptable uses of internet resources. Ms. Ann Gutting, however, made the following changes to the Revised Acceptable Use of Online Resources: Line 4, paragraph 1, now reads as follows "Minors using unfiltered computers in the main library shall not access obscene, pornographic or otherwise inappropriate materials for educational use." Line 1, paragraph 3, now reads "Persons under the age of seventeen should use caution when using e-mail, message board, or other forms of electronic communication as these forms can sometimes expose them to danger." Line 8, paragraph 3, now reads "Accessing of illegal material and/or the use of library computers for illegal purposes (e.g. hacking) is strictly prohibited and will result in the proper authorities being notified."

Ms. Gutting promised to put up warnings for computer users to be sure to log off the computer when they have finished their work.

Ms. Peabody made the motion to accept the Revised Acceptable Use of Online Resources, with this final revision. Mr. Redgrave seconded the motion. Unanimous.

It should be noted that the revised text is accompanied by a letter on Internet Safety Policy by Mr. Ronald A. Gagnon, Executive Director, NOBLE, dated September 23, 2002.

The next meeting of the trustees will be held on November 14, 2002, in the Edward A. Hazlett Meeting Room, at 7:00 P.M.

Mr. Redgrave made the motion to adjourn at 9:07 P.M. Ms. Peabody quickly seconded this motion; all members happily agreed.

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