

Board of Trustees  
Winthrop Public Library and Museum

Minutes

Trustees meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, November 14, 2002.

Mr. Dalton called the meeting to order at 7:15 P.M. The following trustees were present: Stephen Dalton, Chairman; David Redgrave, Vice-chairman, James Matarazzo, Betty Peabody, John Tranfaglia, and Richard Tyrell. The following staff members were also present: Marjorie Hill-Devine, Director, and Ann Gutting, Asst. Director.

As the meeting got underway, Mr. Dalton extended a warm welcome to Mr. Matarazzo who officially joined the Board as a trustee.

Minutes

Mr. Redgrave made the motion to accept the minutes of October 28, 2002, with the notation made by Mr. Dalton that the date of the Selectmen's meeting should read "November 4, 2002." Ms. Peabody seconded the motion which was then approved.

Mr. Tranfaglia made the motion to approve the minutes of October 10, 2002. Mr. Redgrave seconded the motion. Approved.

Old Business

e. Fund raising committee/Friends of the Library. \*report on Library Book Sale\*

Mr. Dalton took this item out of order to accomodate Mr. Ronald Bergman, Mr. Donald Sullivan, and Ms. Lois Sullivan, three Friends of the Library.

Their report showed that the book sale raised \$703; Mr. Dane sold \$60 in books to a private bookseller; the Friends had over 4,000 books for sale, and sold over 1500 books.

The Friends, now incorporated, count seven members, is pursuing its own tax identification number. A mission statement is also pending. 5013 C has not yet been received.

A discussion of budget items then ensued prompted by questions posed by Mr. Matarazzo. Details concerning various funds, e.g. the Hyde, Hazlett, and Black funds were clarified by the Director and by Mr. Dalton.

a. Action Plan progress: FY 03 and FY 04

A detailed discussion of the Action Plans took place, sometimes with dizzying speed, as trustees and staff considered ideas such as mission statement, objectives, focus, and future needs of the library and its patrons.

b. CORI update

Mr. Dalton confessed that he has been approved to receive criminal reports for all new employees. He will seek clarification on the further dispersal of information.

c. Nicosia event--Dave Redgrave

Mr. Redgrave happily reviewed the success of the Nicosia dedication ceremony. He praised those people involved, saying that it was a wonderful thing for the library to be there to serve the community and the Nicosia family.

Mr. Redgrave also noted that WCAT had presented a tape of the proceedings to the Nicosia family and one to the library as well. There are no plans at present to air the tapes publicly.

d. Classification Plan

The Plan was tabled until the next meeting to provide trustees the time to study it more thoroughly.

f. Report on Special Town Meeting

Library articles on the third floor ceiling and the need for a handicap ramp were not considered. However, adjustments were made and moneys that had been withdrawn earlier were restored.

New Business

a. ILL charges

Ms. Hill-Devine predicted that fees for Inter-Library Loans are certain to rise and that charges for postage, perhaps as much as \$2 - \$3 a book, may be imposed. Ms. Hill-Devine promised to absorb as many charges as possible.

b. Letter to Transcript

Trustees will not respond to this latest missive.

General Business

1.) Ms. Hill-Devine brought the need of a heavy duty laser printer to the attention of the trustees. The cost is to be about \$600.

Mr. Redgrave made the motion that \$600 be taken from State Aid to purchase the printer. Mr. Tranfaglia seconded the motion. Unanimous.

2.) Ms. Hill-Devine then recommended consideration of a holiday open house with Ms. Patricia Keough as vocalist, and with light refreshments

The open house will be held on Wednesday, December 4, 2002, or on Wednesday, December 11, 2002

Mr. Matarazzo made the motion to appropriate \$500 from State Aid to underwrite the open house. Ms. Peabody seconded the motion which was carried unanimously.

Mr. Redgrave then announced that he saw Santa arriving at the library on Saturday, November 30, 2002.

Date of next meeting

The next meeting of the Board of Trustees will be held in the Edward A. Hazlett Meeting Room on Thursday, December 12, 2002.

Motion to adjourn

Mr. Redgrave made the motion to adjourn at 9:30 P.M. Mr. Matarazzo seconded the motion with alacrity. Unanimous.

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