

BOARD OF TRUSTEES
WINTHROP PUBLIC LIBRARY AND MUSEUM

MINUTES OF BOARD OF TRUSTEES MEETING

Date of Meeting: Thursday, November 15, 2001
Place: Hyde Room, Winthrop Public Library

Trustees Present: Stephen Dalton, Chairman; David Redgrave, Vice Chairman; John Meehan, Secretary; Donald Ford, Trustee; Richard Tyrell, Trustee.

Staff Present: Marjorie Hill-Devine

Call To Order: 7:10 p.m.

Date of Next (Special) Meeting: Thursday, November 26, 2001, 7:00 p.m., Hyde Room, WPL

Approval of Previous Meeting Minutes: Unanimous as amended

Director's Report:

Director Hill-Devine reported on a number of topics. Including the following::

Carpet straightened in Children's Room

Children's Room Handicapped Ramp proposal received from contractor. Discussion held.

Air Quality Report on Tech Services Room. Discussion held.

Director submits application for brochure funds to Winthrop Cultural Council

Filing of State Aid application -Part II

Director attendance at full-day Front Page course

OLD BUSINESS:

Meeting Minutes and Tapes - Motion by Mr. Ford, second by Tyrell to require all future minutes be prepared in accordance with directions of the Board; that minutes be shortened substantially, and that Tapes of Meetings be kept in the Library and retained for a period of two years.

Vote aye: Dalton, Redgrave, Ford, Tyrell.

Vote No: Meehan

Motion carried.

Retaining of Management Consultant

Discussion was held regarding the retaining of a management consultant to work with the Board in finding a solution to improving the working relationship between the Board of Trustees and the Library Director.

Matter tabled until a special meeting scheduled for 26 November 2001, Hyde Room, WPL.

Microfilm Reader/Printer

Discussion held re: purchase of unit.

Motion by Redgrave, second by Mr. Tyrell to table for reconsideration.

Vote aye: Mr. Dalton, Redgrave, Ford, Tyrell

Vote no: Meehan

Web site

Discussion held re: Web site. Motion by Mr. Meehan, second Mr. Redgrave, to allocate up to \$2,500 to cover staff training to prepare web site.

Vote unanimous

Library Open House

Discussion held. Library will hold Open House December 6, 2001, from 7 to 9 p.m.

ADJOURN:

10:55 p.m

John Meehan, Secretary
(Prepared as directed by Board)

**AMENDMENTS TO MINUTES OF
NOVEMBER 15 & 26, 2001
AND DECEMBER 13, 2001**

1. Move that the original minutes of November 15, 2001, under the heading Retaining of Management Consultant, be accepted after being amended as follows to read:
Discussion was held regarding the retaining of a management consultant to work with the Board in finding a solution to improving the working relationship between a member of the Board of Trustees and the Library Director.
2. Move that the minutes of November 26, 2001, be approved with the same amendment as #1 above.
3. Move that the minutes of December 13, 2001, be approved with the clarification that the Board was not using "verbatim terminology" in the minutes of November 15 and November 26, 2001, therefore, was at liberty to amend the minutes as it did.