

MINUTES OF FROST LIBRARY AND MUSEUM TRUSTEES' MEETING

November 14, 1995

Board convened at 7:55 PM

1. Bills were signed
2. Reading of 10/12 minutes deferred until next board meeting
3. A. Balance of roof repair bill remains to be paid pending final approval of work. While one leak has been repaired a new one was discovered and reported to Clerk of the Works.
B. Museum Survey ("aka" Margaret Child's Report)
 1. Board members reviewed the report for content and style and recommended, and adopted, several changes.
 2. the Action Plan, based on the "Child Report", will be submitted to the Board of Library Commissioners.
 3. Plan of action for justifying new library position at Town Meeting was discussed. Position description was revised; plans for printing an informational brochure on the position, to be distributed at TM, were discussed.
 4. Strategies for getting support for the position will be reviewed in a future Board meeting.C. The draft of the Building Program Statement must be revised into a final plan in order to enable the library to apply for round 2 of the state construction grant program. This phase of the statement should include whatever HVAC design is being considered for the Frost Library and Museum.
4. A. The Board was apprised of the tentative resignation of custodian Gert Rudolph. Motion was made that the board defer acceptance of the resignation pending discussion in Executive Session.
B. Preliminary FY'97 budget figures were reviewed; Director repeated continued difficulty with establishing firm figures in light of lack of finalized salary figures and its concomitance with the state-mandated %15 materials figure.
C. Freedom to Read statement of ALA - American Library Association - was distributed to board members and will be matter of discussion at later board meeting.

5. A. More training programs will be required to keep library staff up-to-date with new developments; training programs have been scheduled.
B. Motion made, seconded and passed unanimously, to give library staff Friday after Thanksgiving and the Saturdays of the Christmas and New Year weekends off as holidays.
6. The Board entered into brief discussion as to need for and Executive Session to discuss G. Rudolph's resignation and decided to defer discussion of the matter, including Executive Session, to its next meeting
7. Next Board meeting was schedule for November 28 at 7:30 P.M.
8. Motion to adjourn approved; meeting ended at 10 P.M.