

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees Meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library,
May 15, 2003.

Mr. Dalton called the meeting to order at 7:18 P.M. The following trustees were present: Stephen Dalton, Chairman; David Redgrave, Vice-Chairman, James Matarazzo, Betty Peabody, John Tranfaglia, and Richard Tyrell. The library was represented by Marjorie Hill-Devine, Director, and Ann Gutting, Asst. Director. Mr. William Dacey and Mr. Henry Dane also attended the meeting.

Signing of bills

As the meeting opened, Ms. Hill-Devine reported that bills had not been readied for signing.

Mr. Matarazzo made the motion that the library hire a temporary bookkeeper, with funds from State Aid (not to exceed \$699.00), to prepare bills for payment and to clear the books for the fiscal year. Mr. Redgrave seconded the motion which was then unanimously approved.

Minutes

Mr. Matarazzo made the motion to accept the minutes of April 10, 2003. Mr. Redgrave seconded the motion. Unanimous.

Board elections

Mr. Redgrave assumed the chair to preside over the election of board members.

Mr. Dalton was nominated to the office of Chairman by Mr. Tyrell. Mr. Matarazzo seconded the motion. Unanimous.

Mr. Matarazzo was nominated to the office of Vice-Chairman by Mr. Redgrave. Mr. Tranfaglia seconded the motion. Unanimous.

Mr. Tyrell was nominated to the office of Secretary by Mr. Redgrave. Mr. Matarazzo seconded the motion. Unanimous.

Ms. Peabody was nominated to the office of Treasurer by Mr. Redgrave. Mr. Matarazzo seconded the motion. Unanimous.

Old business

A. Budget. The total budget for the library of \$372,197, is listed on page 27 of the Red Book.

Ms. Hill-Devine brought the trustees up to date on the prospects for State Aid in the fall and the possible amounts.

Mr. Matarazzo moved that \$5,500.00 be withdrawn from State Aid for the book budget. Mr. Redgrave seconded the motion. Unanimous.

B. Meeting Room policy

Ms. Hill-Devine and Mr. Tranfaglia continue to edit and refine the Meeting Room policy for the library.

New Business

A. Staffing with early retirement(s)

A staffing committee was formed to develop a modus operandi in the event that early retirement becomes a viable option for Winthrop librarians. Mr. Matarazzo, Ms. Peabody, Mr. Redgrave, and Mr. Tranfaglia agreed to serve on this committee.

B. Fundraising 101

Ms. Hill-Devine reported in detail on procedures learned about fundraising from the Wellesley library experience.

Mr. Dalton promised to place the subject of fundraising at the top of the agenda at the June 18, 2003, meeting.

General business

Mr. Redgrave reported to a hushed audience that he and his family are moving to Brookline on June 19, 2003.

Mr. Dalton expressed the heartfelt thanks of the trustees to Mr. Redgrave for his many years of unselfish devotion to the library. Mr. Redgrave can take justifiable pride in the litany of his contributions. All the people who have worked with David are the better for the experience and the privilege.

Ms. Hill-Devine noted for the trustees that inexplicably Ms. Ellen Nickerson's major grant application for the Children's library was denied. A smaller grant, for \$450.00, was approved.

Date of next meeting

The trustees plan to meet next on Wednesday, June 18, 2003, at 7:00 P.M.

Mr. Redgrave made the motion to adjourn poetically, with a quotation from Julius Caesar:

So call the field to rest; and let's away,
To part the glories of this happy day.

Mr. Matarazzo seconded the motion with a flourish at 9:20 P.M. Unanimous.

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