

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees meeting, March 14, 2012, Hazlett Meeting Room,
Winthrop Public Library.

Mr. Matarazzo called the meeting to order at 6:32 p.m. The following named trustees were present: James Matarazzo, Chairman; Alex Alexanian, Vice Chairman; Maria Ferri, and Richard Tyrell. The library was represented by Ann Gutting, Acting Director; Janice Flaherty, Administrative Assistant, and Richard Allen, Technical Services Librarian. Erin Flaherty, newly married, also attended the meeting.

1. Reading and acceptance of the minutes. Mr. Alexanian moved to accept the minutes of February 23, 2012, as recorded. Ms. Ferri seconded the motion which was unanimously embraced.

2. Chairman's update. Mr. Matarazzo reported that he and Mr. Alexanian conducted the Facilities Manager, Mr. Boyle, on a tour of the library last Monday. Building deficiencies, such as the leak in the "mold room," and the crack in the third floor ceiling, were pointed out.

Mr. Matarazzo announced the pursuit of a Study Grant, under Title 2.

3. Old Business. Goal 1., of the Long Range Plan, Objectives 1, 2, and 3 were discussed and evaluated by the trustees. Mr. Alexanian and Ms. Ferri agreed to follow the progress of the Plan for the trustees.

4. New Business. Ms. Gutting provided copies of the 2013 budget that was submitted to the Town Manager, noting that a longevity raise has been granted to all library personnel.

The trustees unanimously approved the computer purchase request submitted by Mr. Allen: 3 Dell Staff 46 computers/monitors, \$2295; 3 parallel printer ports, \$90; 6 USB barcode scanners, \$738; one 23" Dell monitor, \$225, for a total cost of \$3348.00, to be purchased through NOBLE from the S&E Account.

5. Date of next meeting. The trustees will meet next at 6:30 P.M., Wednesday, April 11, 2012, in the Hazlett Meeting Room.

6. Adjournment. Mr. Alexanian sagely moved to adjourn the meeting while it was still in record territory for time, at 7:05 P.M. Ms. Ferri alertly seconded the motion which was quickly passed without dissent.

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