

WINTHROP PUBLIC LIBRARY & MUSEUM
MINUTES FOR BOARD OF LIBRARY TRUSTEE MEETING

DATE: MARCH 3, 1998
TIME: 7:30 P.M.
LOCATION: HYDE CONFERENCE ROOM

PRESENT: DAVID REDGRAVE, TRUSTEE CHAIR
EDWARD HAZLETT, TRUSTEE
PHILIP HALLORAN, TRUSTEE
STEVE DALTON, TRUSTEE
MARY ANN ULRICH, TRUSTEE
PHYLLIS GREENE, TRUSTEE

MARJORIE HILL-DEVINE, DIRECTOR
PAMELA CORRADO, SECRETARY

CYNTHIA EDSON, NEW ASST. DIR./REF. LIB.

7:30p.m. Bill signing
Meeting of Assistant Director/Reference Librarian, Cynthia Edson.

8:10p.m. Meeting called to order by Chair, David Redgrave.

Motion by P. Halloran to accept minutes with clarification of whose book Tink Martin has acquired, (Snow's mother or grandmother.)
Motion seconded by M. Ulrich.

OLD BUSINESS:

A. Children's room air-conditioner:

Mr. Redgrave suggested that we begin to air-condition the children's room if we have enough money. The Director reports that it's in process.

Legally we must request that the Selectmen amend their original contract. This has been done already in writing. The Selectmen must amend the current contract with HVAC, and it should be priced as of 4/24/97, since the air-conditioning has been done in segments and not all at once as originally planned.

B. Hyde Room:

We need \$6,000 more to complete the Hyde room and for 2 de-humidifiers.

Motion by P. Halloran to transfer from State Aid any additional amount needed to finish the Children's room air-conditioning, (approx. \$50.) Motion seconded by M. Ulrich. Vote unanimous.

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Rich's room, (approx. \$1166.)
Cost to air-condition the back room, \$1340.
Cost to air-condition the Hyde Room, \$3344.

Mr. Redgrave thinks that we have to take the alternate bids in order. The Hyde Room is alternate bid #2, before Rich's room and the back room, which are #3 & #4. He does not want to use state aid for that. M. Ulrich thinks it is very important for Rich to get his area cooled off. Discussion ensued regarding alternate work space for Tech Services.

UNION NEGOTIATIONS:

Trustees need info on negotiations:

Mr. Redgrave reports that he has been unable to make any kind of telephone contact with V. Wilder regarding sitting in on next negotiation meeting.

M. Hazlett said he will try to set up an appt. with V. Wilder before next union meeting on March 5. Mr. Dalton suggests overstepping V. Wilder and sending the Selectmen a letter. Director guarantees that they will never receive it because, V. Wilder intercepts their mail.

M. Ulrich suggests that a sub-committee be formed and we appt. two people to be included in the negotiations. She feels that we may not get in this session, but we should start the process for future negotiations. We should basically reinstitute the BARGAINING COMMITTEE. E. Hazlett and D. Redgrave volunteered to do this and P. Halloran would be an alternate with enough notice.

FARLEY LEAK REPORT:

Ms. Hill-Devine submitted a report on an investigation of some new leaks, one in the Children's Room and one on window walls left of the first floor elevator, done by Bob Farley. Stop-gap measures were suggested for the former (in report) and for the latter we must run water from the kitchen and janitor's closet sinks to rule out the pipes being the cause of the leak. If this is not the cause of the leak then Farley will spray water outside the building to see if there is a caulking problem.

Selection & Usage Policy:

Internet Policy: Discussion of internet pornography and developing a policy for a possible "Hostile Environment" ensued. M. Ulrich wonders if the Library Union has any policies for employees who are in a hostile environment. D. Redgrave suggest that we include these questions in a letter to the Selectmen. He also suggests that we publish a disclaimer for internet content and validity.

Motion by E. Hazlett to copy the Internet Policy of the city of Everett.
Second by P, Halloran. Voted Unanimous.

New Business:

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The Director will continue to investigate prices.

2. Microfiche Reader: Needs cleaning and it is a very laborious job. Director would like to look into a Dry one. We put it out on Noblenet and no one answered. New ones cost approx. \$5000. This needs further consideration.

B. Approval of 1997 Annual Report:
Typos Highlighted.

COMPUTERS:

The Director reported much shifting around of equipment due to changes and problems. Need to upgrade some computers for the Asst. Director and public.

Motion to appropriate \$600.00 to refurbish existing unused PC for new Asst. Director from State Aid by P. Halloran. Seconded by E. Hazlett. Voted unanimous.

New Asst. Director to begin March 16, 1998
Next meeting date April 16, 1998, 7:30p.m.

Motion to adjourn by D. Redgrave 9:10 PM.
Second P. Halloran
Voted unanimous.

Meeting adjourned 9:12 PM