

BOARD OF TRUSTEES WINTHROP PUBLIC LIBRARY AND MUSEUM

MINUTES OF BOARD OF TRUSTEES MEETING

Date of Meeting: Thursday, June 28, 2001

Time: 6:30 p.m.

Place: Hyde Meeting Room, Winthrop Public Library

Present: Stephen Dalton, Chairman; David Redgrave, Vice Chairman; John Meehan, Secretary; Donald Ford, Trustee.

Staff Present: Marjorie Hill-Devine, Director; Ann Gutting, Asst. Director

Observers: Miss Evelyn Maurici, Mrs. Mary Connolly, Mr. Richard Allen

Call To Order: 6:36 p.m.

Date of Future Meetings: Special Meeting re: trustee vacancy: July 12, 2001, at 6:30 p.m.
Regular monthly meeting: Thursday, July 26, 2001 at 6:30 p.m.

Director's Report: Director Hill-Devine delivered report covering several items including: Personnel; Budget; Buildings & Grounds; NOBLE News; Trustee signatures (on bills) and FRIENDS presentation.

BILLS TO BE SIGNED.

After brief discussion, Mr. Redgrave moved to allocate \$444.33 from State Aid to pay for library materials. Mr. Ford seconds. Voting aye: Mr. Dalton, Mr. Redgrave, Mr. Ford. Abstaining: Mr. Meehan. Motion passes.

APPROVAL OF MINUTES OF PREVIOUS MEETING.

Discussion was held by Mr. Ford and the Director regarding the propriety of her comments about the age of Mr. Ford's nominee for trustee. Mr. Meehan moved to accept the minutes. Mr. Ford seconds. Vote unanimous. Motion passed.

OLD BUSINESS

COMPUTER UPGRADES

Director and Assistant Director presented an in-depth technology-update plan in accordance with a number of recommendations and suggestions from NOBLE. Discussion held. Mr. Redgrave moves to allocate up to \$13,000 from State Aid for the technology upgrade which involves purchase of new hardware and software, as well as upgrades. Mr. Ford seconds. Voting aye: Mr. Dalton, Mr. Ford, Mr. Redgrave. Voting No: Mr. Meehan. Motion passed.

TESTS FOR MOLD

Asst. Director Gutting presented a report, along with laboratory testing results for mold and yeast, conducted on the children's room and the technical services room which indicates those two sites are safe in respect to those substances. Director Hill-Devine presented a letter, received this morning, from the Winthrop Staff Library Association asking that the Commonwealth conduct mold testing for the Childrens Room, Magazine Room And Adult Circulation Desk, as well as asbestos testing in and around the Magazine Room. Union members, present as observers, agreed to retract their letter in view of the lab report and will draft a new letter addressing their request for asbestos testing which will be discussed at the next Board meeting.

TRUSTEE VACANCY

Letters from two individuals who have expressed interest in filling the vacant position on the Board of Trustees, a Mr. Tyrell, presented by Mr. Ford; and a Mrs. Peabody presented by Mr. Meehan, were read to the body. A letter from a third individual being presented by Mr. Redgrave and Director Hill-Devine was misplaced by the presenters and will be presented to the Board later. The Board scheduled a special meeting Thursday, July 12, 2001 in the Hyde Room for the specific purpose of discussing the nomination of a candidate to fill the vacancy in accordance with procedures outlined by the Town Clerk.

BOARD OF TRUSTEE BYLAWS; OFFICER'S DUTIES; APPOINTING OF COMMITTEES

Tabled for further study.

NEW BUSINESS

LIBRARY EVALUATION

Tabled for further discussion

OTHER

FRIENDS PRESENTATION

Miss Jacqueline Smith, part-time employee, delivered a presentation entitled: PROPOSAL FOR THE FRIENDS OF THE LIBRARY which included such suggestions and recommendations as establishment of a volunteer committee; the organization of fund raising events; the establishing of a Membership Club; a suggested operational budget, etc. Miss Smith was roundly applauded and congratulated on her presentation and was commended by the Board for her enthusiasm and dedication to the Library.

MOTION TO ADJOURN

Mr. Ford moves to adjourn. Mr. Redgrave seconds.

Unanimous vote

Meeting adjourns at 8:50 p.m.


John J. Meehan, Secretary of the Board.