

**WINTHROP PUBLIC LIBRARY & MUSEUM
MINUTES FOR BOARD OF LIBRARY TRUSTEE MINUTES**

DATE: JUNE 15, 1998
TIME: 7:00 P.M.
PLACE: HYDE ROOM, WINTHROP PUBLIC LIBRARY

PRESENT: MARJORIE HILL-DEVINE, DIRECTOR
CYNTHIA EDSON, ASST. DIRECTOR
DAVID REDGRAVE, CHAIR
PHYLLIS GREENE, TRUSTEE
PHILIP HALLORAN, TRUSTEE
MARY ANN ULRICH, TRUSTEE

PAMELA CORRADO, SECRETARY

Bill signing 7:05 p.m.
Meeting called to order 7:12 p.m.

Motion by Mary Ann Ulrich to accept previous minutes. Seconded by Philip Halloran. voted unanimous.

Old Business:

A. Fire & Disaster Plan.

Asst. Director, C. Edson reported that both are proceeding.

B. Town Meeting Results.

Marjorie Hill-Devine went on record to thank D. Redgrave for his support and presentation on her behalf at Town Meeting.

C. Museum.

D. Redgrave feels that after three years of unsuccessfully trying to staff the museum the board should realize that the Town Fathers do not want a museum. He plans to write a letter saying that since it was not presented in Town Meeting, we should start de-accessioning and give up. He feels that the library should keep documents and maps since they do not take up much space, but get rid of three dimensional items. He feels that we should give a list of these items to the Selectmen. This would free up space in the museum.

M. Ulrich thinks that we should not send a letter to the Transcript yet. Perhaps the board should advertise a formal meeting and open forum to discuss the fate of the material. Mr. Redgrave and Ms Hill-Devine reminded the Board that this was already done. In fact, a well attended open house during National Library in 1995 or 1996 for the Historical Society and last fall's Special Trustee Meeting were held for this reason.

Mr. Redgrave thinks that we can utilize the museum space as a computer school. We

**WINTHROP PUBLIC LIBRARY & MUSEUM
MINUTES FOR BOARD OF LIBRARY TRUSTEE MINUTES**

would be compensated in kind for use of the space with training for the staff and

scholarships for Winthrop residents etc. Two obvious impediments to this plan are janitorial coverage and the lack of a 3rd floor restroom.

Ms. Ulrich thinks that we need to discuss what we are doing with the museum as an issue in itself.

Ms. Hill-Devine wants to remind all that if the Town did support a museum, we would need a budget to operate and most grants need a dedicated permanent staff person.

D. Noble Grants (2) and E-rate.

Computer support grant looks good but the System Upgrade does not. The Universal Services plan seems to be dead at the federal level.

The Director asks all to call Senator R. Travaglini who is on the conference committee for bill #7000-1981, for Supplemental Technology for libraries. It is a Senate issue and Noble's grant needs to be approved first, and then funded via these extra funds.

Ms Hill-Devine thinks a clear-cut Technology Policy is needed with broad guides for issues such as, "What do we do with our old 486;s? How do we want to deal with our aging computers? Should we have back-up computers? Do we upgrade old ones, or buy bargain new ones?"

Ms. Ulrich feels the Director should make these decisions since it goes case by case. Ms. Hill-Devine says that there is so much equipment in the library now, with more to come that it is different than deciding, for instance to junk the family car. She feels that a pro-active policy rather than a case-by-case re-active stance will reduce "technology stress".

NEW BUSINESS:

A. Financial/ State Aid request:

2 new book carts...\$375
new hard drive for Rich...\$175.00
Bromley upgrade of (2) 486's for back-up...\$1500
QA Plus Pro....\$70

Motion to transfer \$2120.00 from State Aid for above requests was presented by P. Halloran. Seconded by M. Ulrich. Voted unanimous.

Motion by M. Ulrich to request a transfer of Approximately \$300 for Utilities line item Seconded by P. Halloran. Voted unanimous

B. Preparation for 8:30 p.m. meeting with the Selectmen:

Ms. Hill-Devine explains what she will be presenting at the meeting with the

**WINTHROP PUBLIC LIBRARY & MUSEUM
MINUTES FOR BOARD OF LIBRARY TRUSTEE MINUTES**

Selectmen regarding the re-classification of the Sec./Bk. position. The Director outlined the difference between functions of computer operators and Sec./Bk. Computer operators do not make decisions and the Adm. Asst. is authorized to sign PO's.

Next Meeting Date: Thursday, July 9, 7:30p.m.

Motion by P. Halloran to adjourn meeting. Seconded by M. Ulrich. Voted unanimous.

Meeting adjourned 8:20 p.m.