

MINUTES OF FROST LIBRARY 7 MUSEUM TRUSTEES

JUNE 6, 1995

meeting covered at 8:05 PM

1. Bills were signed
2. Reading of minutes from previous meeting was waived
3. A. Roof work starts soon and is scheduled to be completed by 8/11/95

A letter will go out to Cummings Company ending their connection with the project and other avenues will be pursued.

- 
- 
- B. Part-time salary transfers were corrected and approved by the board

Clarification will be sought on using correct budget procedures on such issues as FY budget vs. salary increases and other budget increases.

Board was asked to consider developing a strategy for establishing and coordinating budget procedures with Selectmen and/or other town officials.

Board will establish procedures to be keep up-to-date on budget especially in connection with negotiations - further discussion will be held in Fall board meetings.

- 
- 
- 
- C. Preservation committee should consist of 2 Trustees, 1 community member and 1 library staffer. A Trustee should be chair of the committee and "take the helm" for coordinating preservation activities with the parameters of the Strategic Plan. Further Discussion of committee's report was deferred to Fall.

Some discussion ensued regarding establishing library policy for interaction with school relative to the use and sharing of the periodical subset of NOBLE, etc.; this too was deferred to be brought up in the Fall.

- 
- 
- 
- 
4. Discussion regarding hard drive protection and data backup led to motion, seconding and unanimous approval to spend up to \$500 of State Aid to purchase security packages.
5. Board voted, unanimously, to continue its present policy on loaning materials to the Bostonian Society, and to give the Library staff July 3rd as a holiday.

6. Board voted to pay for participation of library staff in Rotary meeting when the library director is installed as Rotary President.
7. Next Board meeting was scheduled for 9/14/95.
8. Board adjourned at 9:58 PM.