

TRUSTEE AGENDA, THURSDAY, JUNE 23rd
7:30 P.M.

1. Bills to be signed.
2. Call to order and acceptance of previous meetings' minutes.
3. Director's Report.
4. Old business.
 - A. Museum door.
 - B. Negotiations.
 - C. Roof - independent review?
5. New business
 - A. Matching grant for Museum survey.
 - B. "Frostnet".
6. Other
7. Date of next meeting

---end of year bills will have to be signed before then---
8. Adjournment.



WINTHROP PUBLIC LIBRARY & MUSEUM

WINTHROP, MASSACHUSETTS 02152

MARJORIE HILL-DEVINE
Director

DIRECTOR'S REPORT

TO: Board of Library Trustees

FROM: Marjorie Hill-Devine

DATE: June 16, 1994

NOBLE NEWS: PLUS, the new \$600,00.00 software system has been installed and is up and running. **MOSTLY.** Although a comprehensive staff training system was used by the network, there have been many problems, and this week has been particularly frustrating for staff whose computers have been up and down, on and off, and interrupting service. The staff deserves a big "thank you" for their efforts.

This was a **HUGE undertaking** for the network, because of the **SIMULTANEOUS RELOCATION OF CENTRAL CITE OFFICES** (to Cherry Hill Industrial Park, Danvers). The attached pink copy of Database Manager Elizabeth Thomsen's "**MOVING TO PLUS**" shows the planning and event timelines -still proceeding - of this project.

OVER \$400,000.00 OF THE \$600,000.00 COST WAS FROM A GRANT

The move to, and renovations of, the new central offices cost about \$100,000.00 all of which is being paid by the capital reserve account, savings from increases in state telecommunications funding and other amounts set aside, **AND WILL NOT RESULT IN AN INCREASE OF THE MEMBERSHIP ASSESSMENT.**

STATE REORGANIZATION VIA "STRATEGIC PLAN": As mentioned at previous meetings, in 1993 the Board of Library Commissioners accepted the *Strategic Plan for the Future of Library Services in Massachusetts*, containing the following:

- ◆ an electronic network linking all libraries and providing users with access to a broad range of library and informational databases
- ◆ a program of statewide services which for the first time would support statewide cooperation and improve access to specialized resources
- ◆ expansion of the current Regional Library Systems to allow them to link and serve all public, academic, school and special libraries.

SIX AND ONE HALF MILLION dollars is **NOW** being sought for regional expansion and the statewide information network - MLIN. BLC Director Fiels envisions increasing state funding for

libraries to FORTY MILLION (40K) BY 1999 (IT IS CURRENTLY TWENTY EIGHT MILLION - 28k).

---statutory changes to Mass. General Law Chapter 78:19 are proposed---

---the first stage of funding for MLIN is being sought in HOUSE BILL NO. 1009, one of the bills Mr. Redgrave and I went to the Statehouse to support as part of MLA's "Library Legislative Day" ¹

WHY SHOULD WE KNOW ALL THIS???

1. Because the EASTERN REGION will change.
2. Because the EASTERN REGION may reorganize along cluster (network) lines.
3. Because Director Fiels stated that the *Merrimac Valley Library Network* and NOBLE will most likely comprise the new "NORTH SUBURBAN REGION".
4. Because Director Fiels stated that the *Regions will contract for services with the Networks*, and, therefore

THE NETWORK WITH THE STRONGEST SERVICES IS THE WINNER

AND

THE STRONGEST NETWORK MAY BECOME A REGION

(Libraries are actually going to have to apply for membership in one of the new regions.)

NOBLE's move to larger, more functional quarters may be truly fortuitous.

OTHER NEWS:

AIR-CONDITIONING PROGRESS - An RFP for blueprints and electrical specifications to air-condition the library was determined to be legally necessary. This has been done, with a "bid" opening date of July 1st. Copies will be available at the meeting. This slows the project down but it will be done correctly.

BOOK SHOPPING TRIP - The Director, Children's Librarian and Circulation Librarian intend to appropriately use all "Library materials" funds - made available through the year end closing out of purchase orders - by going on a book shopping trip on June 30th to *New England Mobile Books Fair*, who bills on the spot.

¹ The other bill is NO. 1009- re-authorizing the Mass. Public Library Construction Program. Both have passed the House and await Senate action.

NOBLE : North of Boston Library Exchange
112 Sohier Road, Suite 117
Beverly, Mass. 01915
(508) 927-5050
FAX (508) 927-7939

To : NOBLE Directors
From : Elizabeth Thomsen
Database Manager
Date : June 15, 1994

MOVING TO PLUS
The NOBLE Short Range Plan

PHASE I : GETTING READY
1985-May/June 1994

Site planning

Contract

NOBLE Staff training

Hierarchy and parameters

Installation of training system

Plus Trainers : Selection, Orientation, Training, Support

Plus trainers use training system to train library staff

PHASE II : MOVING IN
May/June 1994

Site preparation, move

Installation and configuration of system

Resolution of terminal and telecom issues

OCIRC transactions processed, notice printing resumed

E-mail implemented ; basic ILL resumed

Parameter corrections

Centralized cataloging in operation

Support to libraries through trainers, system contacts

Online catalog restored, basic support to staff

PHASE III : SETTLING IN

June-August, 1994

Advanced Circ training

Circulation policy and procedural issues

ILL policy and procedural issues

Tech Services training

Tech Services policy and procedural issues

Reports, Notices, Statistics

Communication channels established (NOBLE e-mail groups)

Basic Internet access and services established

Database quality issues addressed

PHASE IV : BACK IN ACTION

September, 1994-

Ongoing training and support on Plus

Exploration of new modules on Plus

Additional Internet services and training

Collection Management work resumes

Changes, enhancements, training, new services