

**Winthrop Public Library  
Board of Library Trustees Meeting Agenda  
Wednesday, January 27, 6:30 p.m.**

- 1. Reading and acceptance of minutes from the previous (December 9, 2009) meeting.**
  
- 2. Director's update**
  - \*\* Town Hall update*
  
  - \*\* Budget/Financials*
  
  - \*\* Update: Entrepreneurial Task Force*
  
  - \*\* Update: Library Long Range/Strategic Plan – SWOT w/staff, survey*
  
  - \*\* Update: Florence & Bernie Basch Room – Signage, end date*
  
- 3. Old Business**
  
- 4. New Business**
  
- 5. Date of Next Meeting**
  
- 6. Motion to adjourn**

Board of Trustees  
Winthrop Public Library and Museum

Minutes

Trustees meeting, January 27, 2010, Edward A. Hazlett Meeting Room, Winthrop Public Library.

Mr. Matarazzo called the meeting to order at 6:33 P.M. The following named trustees were present: James Matarazzo, Chairman; John Tranfaglia, Vice-Chairman; Stephen Dalton, Betty Peabody, and Richard Tyrell. The library was represented by Alan Thibeault, Director; Ann Gutting, Assistant Director, and Janice Flaherty, Administrative Assistant. The Friends of the Library were represented by Ron Bergman, and Peggy Hollenstein

Minutes

Mr. Tranfaglia moved to accept the minutes of December 9, 2009, as presented. Ms. Peabody seconded the motion which was then passed.

Director's update.

A. Town Hall. There was no report.

B. Budget/Financials. Mr. Thibeault provided trustees with copies of Library Financials as of 27 January 2010.

C. Update: Entrepreneurial Task Force. Dates are to be set for future meetings.

D. Update: Library Long Range/Strategic Plan. SWOT is to be published in the spring and prepared by October 1, 2010, for the Board of Library Commissioners.

E. Update: Florence and Bernie Basch Room. Work is to be completed by the end of the month.

Ms. Peabody moved to assign up to \$250.00 from the Hyde Fund for new signs by Honan Sign Company. Together Mr. Tranfaglia and Mr. Dalton seconded the motion which swiftly passed.

Next Meeting

The trustees will meet next on Wednesday, February 24, 2010, at 6:30 P.M. in the Hazlett Meeting Room.

Adjournment

Mr. Dalton moved to adjourn the meeting at 6:51 P.M., and Ms. Peabody readily seconded the motion which passed unanimously.

RST

RST

FY10 LIBRARY FINANCIALS as of 27 JANUARY 2009

LINE ITEMS	1 JULY 09	Current \$\$ Available	\$\$ Spent	% Spent
Payroll	336,847.00	144,755.11	192,091.89	57.03%
S&E	18,000.00	5,723.99	12,276.01	68.20%
S&E Materials	74,966.00	29,086.40	45,879.60	61.20%
NOBLE	48,282.00	14,275.10	34,006.90	70.43%
Contract Services	3,800.00	3,800.00	0.00	0.00%
Utilities	15,929.00	8,001.11	7,927.89	49.77%
Conference	1,500.00	1,419.00	81.00	5.40%
OVERALL	499,324.00	207,060.71	292,263.29	58.53%
<b>DISCRETIONARY FUNDS</b>				
State Aid	15,228.84	2,623.99	6,080.49	18,685.34
George Hyde Fund	12,667.37	4,228.17	315.00	8,754.20
Hazlett Children's Fund	805.03	600.00	100.00	305.03
New Book Fund	2,170.21	0.00	61.00	2,231.21
Carr Museum Fund	777.00	0.00	110.00	887.00
FINES Pd to TOWN	2,267.50			