

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, January 20, 2005.

Mr. Matarazzo called the meeting to order at 6:53 P.M. The following trustees were present: James Matarazzo, Chairman; Alex Alexanian, Vice-chairman; Betty Peabody, and Richard Tyrell. The library was represented by Ann Gutting, Acting Director, and Janice Flaherty, Administrative Assistant. Erin Flaherty, public member of the Capital Improvement Committee, also attended the meeting.

Minutes

Ms. Peabody moved that the minutes of December 16, 2004, be accepted. Mr. Alexanian seconded the motion. Unanimous.

Old Business

a. Director search. Mr. Matarazzo noted that three new applicants have filed papers for the position of Director, and he promised that the search would be re-opened at Simmons in an attempt to widen the applicant pool.

b. Union agreement for Mondays: AHG requests. Mr. Alexanian moved that the Union Bargaining Committee submit and support the request of Ms. Gutting to re-open the library on Mondays with four basic stipulations (enlarged on in the original document). 1. Re-open for eight hours on Mondays. 2. Terminate the 2003 written agreement on Monday closing. 3. Terminate the 2004 verbal agreement on Monday Holiday pay. 4. Staff scheduling will remain the responsibility of the Director and the Assistant Director. Ms. Peabody seconded the motion which was then unanimously approved.

New Business

a. Computer replacements and upgrades. Confer the chart submitted by Mr. Richard Allen. Ms. Gutting will survey the needs of the library and assign a dollar figure.

b. Mr. Alexanian moved that, on the recommendation of Ms. Gutting, Mr. Allen be re-imbursed \$781 from State Aid in order that he might attend the Computers in Libraries Conference in Washington, D.C., from March 16 -18, 2005. Ms. Peabody seconded the motion which was then approved unanimously.

c. FY 06 budget. Ms. Gutting will amend the proposed budget to include funding for Monday openings. No motion was taken.

General Business

- a. An up-date on the roof insurance is expected next week.
- b. Mr. Alexanian made the motion to withdraw \$152.14 from State Aid for PT Monday holidays. Ms. Peabody seconded the motion. Unanimous.
- c. Mr. Alexanian made the motion to earmark \$500 from State Aid to replenish the Building Maintenance account. Ms. Peabody seconded the motion. Unanimous.
- d. Ms. Gutting informed the trustees that unlimited space is available to the library and the Friends of the Library on the Virtual Town Hall Web Project.
- e. The trustees were informed by Ms. Gutting that Ms. Evelyn Maurici, Circulation Head, will be out of work for 4 to 6 weeks, after breaking her arm. Ms. Peabody will forward an appropriate token from the trustees expressing hopes for a successful and speedy recovery.

Date of Next Two Meetings

The trustees will meet next on Thursday, February 17, 2005, at 6:30 P.M. in the Edward A. Hazlett Meeting Room.

The following meeting is scheduled for Thursday, March 24, 2005, at 6:30 P.M. in the Edward A. Hazlett Meeting Room.

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