

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees Meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, January 9, 2003.

Mr. Dalton called the meeting to order at 7:08 P.M. The following trustees were present: Stephen Dalton, Chairman; David Redgrave, Vice-chairman; Betty Peabody, and Richard Tyrell. Marjorie Hill-Devine, Library Director, and Ann Gutting, Asst. Director were also present. The Friends of the Library was represented by Henry Dane.

Minutes

Mr. Redgrave made the motion to accept the minutes of December 12, 2002, Ms. Peabody seconded the motion. Unanimous.

Old Business

A. Director's review subcommittee. The appointment of the members of this subcommittee was postponed until after the Town election, when all future trustees will be in place.

B. Use of Wilson grant (Children's Room handicapped ramp?) The use of the Wilson grant was placed on hold until there is a clearer picture of budget restraints.

C. Publicity subcommittee report. Mr. Dane outlined and explained Operation HOWL for the trustees and management. The projected campaign was appreciately and warmly received, and Mr. Dane was encouraged to move forward with the publicity campaign.

Mr. Tyrell then read a paper outlining his views on ways that he believed the library should approach the coming fiscal crisis.

New Business

A. FY 2004 budget. Discussion ensued, and Ms. Hill-Devine agreed to omit the Museum position from this budget, and to reduce the budget as much as possible to show the good will of the library.

B. Security. Ms. Hill-Devine reported that she will hold a staff meeting to review library security.

C. Chimney. Ms. Gutting reported that bricks and debris had clogged the flue of the chimney. The chimney will be inspected. Ms. Wilder advised the Director to file an insurance claim.

General Business

Ms. Hill-Devine reported on the unacceptable behavior of an adult in the Children's Room. Such behavior will not be tolerated in the future; the police will be called immediately.

Ms. Peabody made the motion to encumber up to \$900 from State aid to send Mr. Richard Allen to Washington for the conference "Computers in Libraries." Mr. Redgrave seconded the motion. Ms. Peabody and Mr. Redgrave voted in favor of the motion; Mr. Tyrell abstained. The motion passed 2 to 0.

Two possible dates were set for the next meeting of the trustees: February 13 or February 27, 2003. A final date will be set when Mr. Matarazzo and Mr. Tranfaglia can be contacted.

The motion to adjourn was made by Mr. Redgrave at 9:20 P.M. Ms. Peabody seconded the motion which passed unanimously.

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