

MINUTES OF FROST LIBRARY & MUSEUM TRUSTEES

January 18, 1996

Board convened at 7:50 PM

1. Bills were signed
2. Meeting was called to order and minutes from three previous meetings were read and approved
3. Director's Report

Director presented rough draft of her annual rpt.; Trustees made suggested changes which will be incorporated into final draft.

4. There are still some leaks in the building and until they are corrected signing off on completion of the project will be delayed.

The Air Conditioning project is held in abeyance

5. 1. The Director submitted a revised Technology request for the board's consideration. Motion made and seconded to allocate from State Aid the amount \$11,208.00 to purchase hardware and software, including \$2,000 for administrative costs and \$300 for conference costs. Motion unanimously passed.
2. The Director reviewed her current budget priorities
6. 1. The Director suggested that during Nat'l Library Week, there should be some publicity for the Museum, including tours, and open house, etc.. Some discussion ensued as to how to best publicize the "plight" of the Museum.
2. The Director requested that the Board formally establish its policy in connection with the "Library Bill of Rights" an American Library Association - ALA - policy statement which is generally accepted as a guideline if not actual policy for most libraries, especially public libraries.

At the request of the Trustees, the Director will draw up a draft policy statement for board consideration and discussion at the February meeting.

7. ~~Town Hall lacks handicapped toilet facilities; people are sent over to~~

library.

Noreen Maggio, part-time secretary/bookkeeper, has resigned. The position only pays \$7<sup>62 to start</sup> hr. at 19 hrs./wk. The board will try to increase the pay level and hours of the position.

8. Next meeting: 2/7/96

9. Meeting adjourned at 9:40