



Board of Trustees
Winthrop Public Library & Museum
2 Metcalf Square
Winthrop, Massachusetts 02152-3159

NOTICE: BOARD OF TRUSTEES MEETING

The Winthrop Public Library Board of Trustees will meet on **Wednesday March 14, 2012.** Meeting will commence at **6:30 p.m.** in the Hazlett Meeting Room, Winthrop Public Library & Museum, Two Metcalf Square, Winthrop, MA 02152-3159.

Agenda

1. Reading and acceptance of minutes from the previous (December, 2011) meeting.

2. Chairman's Update

3. Old Business

4. New Business
 FY13 Budget

 Computer purchase request

6. Date of Next Meeting

7. Motion to adjourn

James A. Matarazzo,

Virgina Wallace

Betty Peabody

Alex Alexanian

Richard Tyrell

Maria Ferri

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees meeting, February 23, 2012, Hazlett Meeting Room, Winthrop Public Library.

Mr. Matarazzo called the meeting to order at 6:37 P.M. The following named trustees were present: James Matarazzo, Chairman; Alex Alexanian, Vice Chairman; Maria Ferri, Betty Peabody, and Richard Tyrell. The library was represented by Janice Flaherty, Administrative Assistant. Henry Dane, Friends of the Library, and Erin Flaherty also attended the meeting.

1. Reading and acceptance of minutes. Ms. Peabody moved to accept the minutes of January 25, 2012, as presented. Ms. Ferri seconded the motion which carried unanimously.

Ms. Peabody then moved to accept the minutes of the Executive Session, January 25, 2012, as presented. Ms. Ferri seconded the motion which also carried unanimously.

2. Acting Director's update. Ms. Gutting left word that the MBLC has granted the library a waiver. The first instalment of State Aid will be \$6549.35. Ms. Gutting also reported that 99.77% of last year's budget was used.

3. Old Business. Atlas Alarm proposal. Mr. Matarazzo outlined two problems that he saw with the Atlas Alarm submission: A. Legal problems with the possible violation of the privacy of patrons. B. The whole town should be looking into alarm systems, and the library, perhaps, should not be leading the way by itself.

Ms. Flaherty reported that Mr. Boyle, the new Facilities Manager, visited the library for the first time last week. Mr. Randy Wyatt guided the tour.

4. New Business. Long Range Plan. Mr. Matarazzo will soon distribute copies as needed. Discussion of the Plan will be conducted at the next meeting, and a time-table will be established.

5. Date of next meeting. The trustees will meet next at 6:30 P.M. on Wednesday, March 14, 2012, in the Hazlett Meeting Room.

6. Adjournment. Ms. Ferri moved to adjourn the meeting at 7:05 P.M. Ms. Peabody seconded the motion which passed rapidly and unanimously.

FY12 MARCH 14, 2012

LINE ITEMS	1 JULY 11	\$\$ Left	\$\$ Spent	% Spent
Payroll incl. additional \$6265.23 from Town	319,225.23	113,514.23	205,711.00	64.44%
S&E	81,050.02	21,711.29	59,338.73	73.21%
NOBLE	49,490.00	7,238.65	42,251.35	85.37%
Contract Services	3,800.00	3,650.00	150.00	3.95%
Utilities	25,504.00	18,159.60	7,344.40	28.80%
Conference	1,500.00	1,186.88	313.12	20.87%
OVERALL	480,569.25	165,460.65	315,108.60	65.57%

DISCRETIONARY FUNDS	1 JULY 11	Expen'tures	FY11 Deposits	Current \$\$ Available
. State Aid	37,167.98	2,000.00	0.00	35,167.98
. George Hyde Fund	34,446.81	0.00	50.00	34,496.81
. Hazlett Children's Fund	631.47	0.00	1,055.00	1,686.47
. New Book Fund	96.76	0.00	120.00	216.76
. Carr Museum Fund	887.00	0.00	0.00	887.00

S&E DETAIL \$\$\$SPENT	81,050.02		Amount Apportioned	S&E Remainder
S&E Admin	6,467.41		7,683.34	1,215.93
S&E Bldg Mnt	1,358.02		7,683.34	6,325.32
S&E Tech Serv	2,298.23		7,683.34	5,385.11
S&E Materials	49,215.07	(see below)	58,000.00	8,784.93
Total SPENT	59,338.73		81,050.02	21,711.29

****S&E MATERIALS COMPLIANCE	49,215.07			
Materials purch w/ Discretionary Funds	0.00			
Materials TOTAL	49,215.07			
57,668.31	12%	85.34%	toward goal	
64,876.85	13.5%	75.86%	toward goal	
72,085.39	15%	68.27%	toward goal	