

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, February 17, 2005.

Mr. Matarazzo called the meeting to order at 6:40 P.M. The following trustees were present: James Matarazzo, Chairman; Alex alexanian, Vice-Chairman; Betty Peabody, John Tranfaglia, and Richard Tyrell. The library was represented by Ann Gutting, Acting Director, Janice Flaherty, Administrative Assistant. Erin Flaherty, public member of the Capital Improvement Committee, also attended the meeting.

Minutes

Ms. Peabody moved that the minutes of January 20, 2005, be accepted. Mr. Alexanian seconded the motion. Unanimous.

Old Business

a. Finding a new trustee. Mr. William Dacey has withdrawn his name as a candidate for the open position of trustee. Ms. Wilder has advised that, owing to the lateness of the hour, the position not be filled until the regular election.

Mr. Trangalia, therefore, made the motion to forward a letter to the Selectmen concurring with the suggestion of the Executive Secretary to defer seating an individual to fill this position, together with a copy of Chapter 41, Section 11 Appointment to fill vacancy in town office. Ms. Peabody seconded the motion. Unanimous. Mr. Matarazzo will contact the Selectmen.

b. WPL Director Search. Mr. Matarazzo and Mr. Tranfaglia, Search Committee members, promised to find creative means to widen the applicant pool.

c. Computer replacements and upgrades. Ms. Peabody made the motion to allocate up to \$2,250, but not to exceed that amount, for three new computers for the Children's Room. Mr. Tyrell seconded the motion which then carried unanimously.

d. Roof insurance. MIAA is sending an inspector to evaluate the roofing problem.

e. Teen advisory Committee. Mr. Matarazzo reported on the Lynnfield Public Library Teen Advisory Committee.

f. Offset. The circulation offset figure in the MBLC list is \$327.10, representing the fact that WPL lends more books than it borrows.

g. Handicap ramp. Mr. Tranfaglia will contact Mr. Frank Costantino, architect. Mr. Matarazzo will request Mr. Ken Dalton take pictures of library needs; all improvements depend on the availability of funds.

New Business

a. FY 06 Advisory Board meeting. The Board will meet on February 28, 2005, and as many trustees as are available will attend.

Ms. Gutting led a detailed discussion of the proposed budget and answered questions that centered largely on raises and step-raises.

All trustees were in favor of raising the conference request to \$1,000, increasing the elevator allotment upward to \$500, and adding \$1500 to building maintenance.

b. Union negotiations: 1) Mondays, 2) New contracts. So far, the trustees have not heard from the Union. Ms. Gutting will update new contracts.

Mr. Tranfaglia made the motion to re-appoint Mr. Matarazzo and Mr. Tyrell to the Union Negotiating Committee. Mr. Alexanian seconded the motion which passed unanimously.

c. Changes in current photo copy services: Recommend purchasing our own. Mr. Alexanian made the motion to spend up to \$1500 from State Aid for two new photocopy machines. Mr. Tranfaglia seconded the motion, Unanimous.

c. Ms. Gutting will set a time for the reception of a \$5,000 bequest, with photograph, from a generous benefactor of the library.

General Business

a. Evelyn Maurici update. Trustees heard the happy news that Ms. Maurici is making fine progress and will return to work on March 1, 2005, for light duty.

b. Permission to use \$152.14 from State Aid to pay for Monday holiday: Presidents Day, 21 February 2005. Ms. Peabody made the motion to allocate \$152.14 from State Aid, seconded by Mr. Alexanian. Unanimous.

c. Building maintenance cash transfer. Mr. Alexanian moved that \$865 be transferred to Building maintenance from State Aid. Ms. Peabody seconded the motion. Unanimous.

Date of next and subsequent meetings:

The trustees will meet next on Thursday, March 24, 2005, at 6:30 P.M. in the Edward A. Hazlett Meeting Room.

Subsequent meetings will be held at the same time and place on April 14, 2005, and on May 26, 2005.

Adjournment

Ms. Peabody gleefully made the motion to adjourn at 7:56 P.M.
Mr. Tranfaglia smilingly seconded the motion which was then joyfully and unanimously approved.

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