

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees Meeting, Hyde Room, Winthrop Public Library, February 21, 2002.

Mr. Dalton called the meeting to order at 6:40 P.M. The following trustees were present: Stephen Dalton, Chairman; David Redgrave, Vice-Chairman; Edward Hazlett, Donald Ford, and Richard Tyrell. The following staff members were present: Marjorie Hill-Devine, Director, and Ann Gutting, Asst. Director.

Acceptance of Minutes

Mr. Tyrell made the motion that the original minutes of November 15, 2001, under the heading of Management Consultant, be accepted after being amended as follows to read:

Discussion was held regarding the retaining of a management consultant to work with the Board in finding a solution to improving the working relationship between a member of the Board of Trustees and the Library Director.

Mr. Ford seconded the motion. Unanimous.

Mr. Tyrell moved that the minutes of November 26, 2001, with the same amendment as noted above for November 15, 2001, be accepted. Mr. Ford seconded the motion. Unanimous.

Mr. Tyrell moved that the minutes of December 13, 2001, be approved with the clarification that the Board was not using "verbatim terminology" in the minutes of November 15, 2001, and November 26, 2001, and, therefore, was at liberty to amend the minutes as it did. Mr. Hazlett seconded the motion. Unanimous.

Mr. Redgrave made the motion to accept the minutes of January 25, 2002, with the clarification noted by Ms. Gutting that on page 2 the "Nicoteria Report" should be followed by the letters D.O.S. to indicate more clearly the origin of the report. Mr. Ford seconded the motion. Unanimous.

Mr. Redgrave then moved to accept the minutes of the Executive Session of January 25, 2002. Mr. Hazlett seconded the motion. Unanimous.

Selectmen's Letter, January 2002

Mr. Dalton then sought the advice of the Board concerning response to the Selectmen's letter, which was prompted by Mr. Meehan's letter of December 24, 2001. The Board, after direct question by the Chairman,

made it quite clear that it does not hold the Director responsible for library losses, or for the lack of a handicap ramp. Possible responses to other queries of the Selectmen were also considered.

Handicap Ramp

Mr. Ford agreed to submit the request for the handicap ramp to the Advisory Board.

Mr. Hazlett

Mr. Hazlett, after expending more energy than the Board thought wise, withdrew from the meeting at c. 7:35 P.M.

Discussion, introduced by Mr. Dalton, centered on an appropriate way to honor and thank Mr. Hazlett for his contribution to the library and the town.

Mr. Redgrave made the following motion: I propose that we celebrate Edward Hazlett's contribution to the library and the whole community by allocating sufficient funds for a celebration to be held at the library to honor him. Mr. Ford seconded the motion which was then unanimously and enthusiastically endorsed.

Gottlieb Report

The motion was made by Mr. Ford to pay Mr. Gottlieb an additional \$162.50 as he had requested, bringing the total consultant's fee to \$1527.50. Mr. Redgrave seconded the motion. Unanimous.

Library Week

Ms. Marjorie Hill-Devine outlined for the Board several interesting and creative ideas for the celebration of Library Week.

Nicosia Memorial Plaque

Mr. Redgrave brought the Board up to date on plans for the Memorial Plaque.

Ms. Mary Ann Blair

Ms. Mary Ann Blair, Circulation Librarian, joined the meeting and gave the Board a circulation report that shows steady and vigorous growth.

On the recommendation of Ms. Blair, Mr. Redgrave made the motion to close the library on Thursday, March 28, 2002, to take a shelf-reading of non-fiction works. Mr. Ford seconded the motion. Unanimous.

Meetings Attended

Mr. Dalton and Ms. Hill-Devine outlined for the Board meetings attended with the Advisory Board, the Personnel Board, and the Selectmen.

Job Description

Mr. Ford made the motion to approve the new job description of the Preservation Librarian/Assistant Reference Librarian, contained in the Director's Report, February 2002. Mr. Redgrave seconded the motion. Unanimous.

Union Negotiation

A Union Negotiation Committee of Mr. Redgrave and Mr. Ford was appointed by the Chairman to represent the Board at the Union meeting slated for March 14, 2002.

Next Meeting

The Board will meet next on March 28, 2002, at 6:30 P.M. in the Hyde Room.

Adjournment

Mr. Redgrave made the motion to adjourn. Mr. Ford seconded it. Unanimous.

Richard S. Tyrell
Richard S. Tyrell,
Secretary