

Board of Library Trustees Meeting
February 18, 1999

Present:

David Redgrave, Chair
Mary Ann Ulrich
Phillip Halloran
Ed Hazlett
Marjorie Hill - Devine, Director
Cynthia Edson, Assistant - Director

1. Bills signed previous to meeting.
2. Meeting called to order at 7:55
3. Old Business:
 - A. Bill signing problem: It was brought to the attention of the trustees that bills must be correctly signed to insure payment is made . There was a suggestion that an investigation be made to see if there was a simpler system that could be implemented.
 - B. There was a brief discussion of the progress of the Celebrate and Renovate Committee. Plans are under way . The grant has been submitted and some plans have been made to for the events to celebrate the 100th Anniversary of the Frost Building.
 - C. Administrative Assistant : The Chairman Redgrave reported that it seems progress is being made. Ms. Wilder is promising to support the change. It was suggested that a letter/call be made to Ms. Wilder to notify her of the urgency of posting and advertising this position.
 - D. Assistant director Edson reported on the roof leak issues , the fire and safety check and the disaster plan. For the record Ms Edson is complimented on a job well done according to the fire inspector.
4. NOBLE and State Update: The Director reported that NOBLE is going to update their system which will require training for library employees.
5. New Business:
 - A. The Annual Report is due March 4th on Disc.
 - B. The new A.M. custodian is Cherly Inza.
 - C. A motion was made by Phil Halloran and seconded by Ed Hazlett to repair the heater as requested. Unanimous vote.
 - D. A motion was made by P. Halloran and Seconded by Ed Hazlett to spend up to \$500 to mat and re-frame historical pictures as requested by the director. Vote unanimous
6. Date for next meeting: March 18, 1999
7. Adjournment at 9:00.