

BOARD OF TRUSTEES WINTHROP PUBLIC LIBRARY AND MUSEUM

MINUTES OF BOARD OF TRUSTEES MEETING

Date of Meeting: 13 December 2001

Place: Hyde Room, Winthrop Public Library

Present: Trustees: Chairman Dalton; Vice Chairman Redgrave; Secretary Meehan,
Trustees Ford and Tyrell.

Staff: Director Hill-Devine; Asst. Dir./Ref. Librarian Gutting; Tech. Services
Dept Head Richard Allan.

Guest: Mr. Gordon Gottlieb, Management Consultant

Call to Order: 7:02 p.m.

Acceptance of minutes of previous two meetings (Nov. 15, 26, 2001)

Extended discussion regarding changing, in both sets of minutes, verbatim terminology in letter of Oct. 2, 2001, from Winthrop Exec. Sec. Wilder to Chairman Dalton, reading verbatim as follows:

From: "improving the working relationship between the Board of Trustees and the Library Director."

To read: "improving the working relationship between a member of the Board of Trustees and the Library Director."

Board Secretary objects to changing Exec. Sec. Wilder's verbatim terminology in letter and moves that the minutes be accepted.

No Second.

Motion fails.

Trustee Tyrell moves that the terminology in question be changed as stated above.

Redgrave Seconds

Vote Aye: Redgrave, Tyrell, Ford.

Abstain: Dalton

No: Meehan

Motion carried.

INTRODUCTION OF MR. GOTTLIEB:

Chairman Dalton introduced Mr. Gordon Gottlieb, Management Consultant, Technical Development Corp., retained in accordance with instructions in a letter of 3 Oct., 2001, from Exec. Sec. Virginia Wilder, to Chairman Dalton, for purpose of "improving the working relationship between the Board of Trustees and the Library Director." Discussions held and Mr. Gottlieb made appointments with trustees.

MICROFILM PRINTER/READER

Trustee Redgrave move that the sum of \$3,300 be allocated for the purchase of the Microfilm Reader/Printer when funds become available. Ford Seconds.

Vote: Unanimous.

INVENTORY/TECHNICAL SERVICES REPORT

Department Head Richard Allan presents Department Report.

Mr. Allan reports the periodicals section is not yet open to the public and no date certain is available. He further reports collection inventory is ongoing and that initial results, primarily in the non-fiction section reveals that an estimated \$35,000 books are uncounted for. He reports that figure might increase substantially as the collection inventory is completed.

LSTA GRANT PROGRAM

Trustee Meehan asks Asst. Dir./ Ref. Librarian Ann Gutting, for report on this priority project. Ms. Gutting reports she has just come back from two weeks vacation; is currently devoting her time primarily to her reference duties, and has not had time to launch a scheduled employee recruiting advertising campaign yet. She reports the scheduled classes are scheduled to begin in January.

ADJOURN:

9:26 p.m.

John J. Meehan
Secretary of the Board