

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, August 28, 2003.

Mr. Dalton called the meeting to order at 6:36 P.M. The following trustees were present: Stephen Dalton, Chairman; James Matarazzo, Vice-Chairman; William Dacey, John Tranfaglia, and Richard Tyrell. The library was represented by Marjorie Hill-Devine, Director, and Ann Gutting, Asst. Director.

Minutes

Approval of the minutes of July 24, 2003, was deferred until the next meeting owing to the fact that tonight's meeting was not posted in time for public notification.

Old Business

A. Patriot Act. Trustees agreed to read and study all the information on the Patriot Act for the next meeting.

B. Long Range Plan due date. October 1, 2005, has been established as the due date for the Plan.

C. Children's Room Vision. Ms. Ellen Nickerson submitted a paper reflecting possibilities for the Children's Room according to various levels of funding: \$5,000, \$10,000, and over \$10,000. Discussion of providing a ramp or a chair-lift ensued. Mr. Matarazzo spoke of possible further application to the Wilson Foundation and clarified the aims and expectations of that body.

D. Search Committee report. Mr. Matarazzo and Mr. Tranfaglia will meet to discuss strategy to replace the Director, the Circulation librarian (and possibly the Children's librarian) should these positions become available through an early retirement option.

E. Mr. Matarazzo strongly supports the establishment of a non-profit, 501C3, Foundation, pointing out that such a Foundation has been of great benefit to the Brookline Public Library through the gifts that it has received.

Mr. Matarazzo plans to speak to the Town Accountant about the establishment of a Foundation, and Mr. Dacey promised to speak to Town Counsel.

F. Redgrave recognition. Mr. Dacey was authorized to purchase a \$200 gift certificate from the Boston Symphony Orchestra as the trustees way of thanking and recognizing Mr. David Redgrave for his many contributions to the library

The purchase of a book to be suitably inscribed is also contemplated.

New Business

A. Set new meals amount FY 2004. Mr. Matarazzo suggested maintaining the \$500 meals allotment, and, after discussion, the trustees agreed that a \$15 allowance for each meal was realistic.

B. Museum passes. Ms. Hill-Devine pointed out that owing to the budget crisis the maintenance of museum passes is no longer possible

Ms. Hill-Devine will ask Mr. Henry Dane if it would be possible for the Friends of the Library to underwrite the pass for the Museum of Science.

General business

Ms. Hill-Devine expressed dismay at the discovery that \$738.16 of the electric bill has not been paid. She will discuss the matter with the Town Accountant.

Ms. Gutting reported that the computer back-up has been cured, and she also informed the trustees that a new Page, Andrew DiLorenzo, a high school senior, has been hired.

Date of Next Meeting

The trustees will meet next on October 23, 2003, at 6:30 P.M. in the Edward A. Hazlett Meeting Room.

Mr. Dacey made the motion to adjourn at 8:32 P.M. Mr. Matarazzo enthusiastically seconded the motion. Unanimous.

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