

**WINTHROP PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES AGENDA  
THURSDAY, April 13, 2006 6:30 P.M.**

1. Bills to be signed
2. Call to order and acceptance of previous minutes
3. Old Business
  - a. Mission Statement at end of minutes
  - b. Sex-offender photographs at desks.
  - c. Building plans (long-range\*\* and short-range\*)
    1. Revamp Museum\*
    2. Paint Library building internally\*
    3. Purchase new carpeting\*
    4. Install furniture donated by Simmons College.\*
    5. Install ramp in children's library\*
  6. Use adaptive technologies to make the library usable for handicapped Users\*\*

Money for completing the short-range building plans

1. FY06 State Supplemental Budget	\$40,000**
2. State Aid	\$24,742* (-\$5,2500
3. George W. Hyde Fund	\$42,123 *

\*\* (Tentative) \* (Actual)

4. New Business
  - a. Recent donations to the Winthrop Public Library & Museum.
    1. The Mystery Book Club in memory of Maureen Powers -\$114.00
    2. Thelma Powers of Albuquerque, NM in memory of Maureen - \$50.00
    3. Eva Belanger, of Winthrop, in memory of Maureen -\$100.00
    4. Winthrop Lodge of Elks \$50.00
    5. Sisterhood Temple Emmanuel-\$50.00

- b. "PR" information. 150 NOBLE/WPL brochures were given to the Chamber of Commerce to be delivered in Welcome Wagon packets.

FY07 Town Budget – see attachments

- c. Requested transfers from State Aid to:

1. Conference	\$500.00
2. Administration	\$2,500.00
3. Tech Supplies	\$500.00
4. Building Maintenance.....	\$1,750.00

- d. Museum Database – summary attached

- e. Pandemic(?)

- 5. General Business
- 6. Date of next meeting
- 7. Motion to adjourn

#### Original Mission Statement

The Mission of the Winthrop Public Library & Museum ("The Library" is to provide comprehensive free public library service to all citizens of Winthrop. The library aims to provide a wide variety of print and non-print media for recreational as well as formal and informal study. The Library also aims to preserve, and provide access to, its historical collections in the Museum. As an educational institution for citizens of all ages, the Library supports learning and self-development among the widest possible population.

#### Alex's suggestion:

The Mission of the Winthrop Public Library & Museum is to provided all residents access to materials, services and programs. Recreational, informal and formal sources of learning will be available for persons of all ages, backgrounds and needs. The involvement of groups and organizations will be pursued to further our goals.

## MISSION STATEMENT Examples from around Massachusetts

### FRANKLIN Mission Statement

The Franklin Public Library is dedicated to providing useful materials and quality library services to satisfy the personal, informational, educational, cultural, and recreational needs of a diverse community. Special emphasis is placed on providing current, high-interest materials in a variety of formats to persons of all ages. The Library supports individuals in their quest for lifelong learning.

### HAVERHILL Mission Statement

The mission of the Haverhill Public Library is to serve the cultural, social, and community needs of a diverse population by providing global access to informational, educational, and recreational resources. The library fulfills this mission in an enthusiastic and professional manner while maintaining the respect and dignity of its staff and patrons with excellence and superior quality of service.

### BRIDGEWATER Mission Statement

The Bridgewater Public Library is a commonly held public resource, shared and supported by the Town of Bridgewater and the Commonwealth of Massachusetts. Its purpose is to insure that members of the Bridgewater community have the right and means to free and open access to information and ideas. The Library protects intellectual freedom, promotes literacy and encourages life-long learning.

### CAMBRIDGE Mission of the Library

So that enlightenment and literacy may flourish in our community, the Cambridge Public Library dedicates itself to collecting and distributing an array of information and ideas that is diverse in material, varied in formats, and rich in viewpoint, reflecting the multicultural character of the community and world it serves. The Library provides free, equal, and confidential access to its resources and services. Essential to this mission is the active promotion of library services, collections, and programs.

### DEDHAM Mission Statement

The mission of the Dedham Public Library is to provide for the informational, educational, cultural and entertainment needs of the community. The library seeks to promote knowledge, understanding, and wisdom by providing all residents with free access to a variety of materials and services. Special emphasis is placed on stimulating an interest in and appreciation for reading in young children.

### BEVERLY Mission Statement

The Beverly Public library provides services, programs and materials that enrich people's lives, foster a love of reading and provide access to information. These services may be provided from among our own resources, by networking with other libraries or by providing gateway access to the world of information resources beyond our walls. The library advocates for access to the world of ideas and information unrestricted by fees, censorship, language or barriers to the disabled.

Board of Trustees  
Winthrop Public Library and Museum

Minutes

Trustees meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, April 13, 2006.

Mr. Matarazzo called the meeting to order at 6:39 P.M. The following trustees were present: James Matarazzo, Chairman; Alex Alexanian, Vice-Chairman; Betty Peabody, John Tranfaglia, and Richard Tyrell. The library was represented by John Cronin, Director; Ann Gutting, Asst. Director, and Janice Flaherty, Administrative Assistant.

Minutes

Ms. Peabody moved to accept the minutes of March 9, 2006. Mr. Tranfaglia seconded the motion. Unanimous.

Old Business

a. Mission Statement. Mr. Tyrell moved to accept the new mission statement submitted by Mr. Alexanian. The motion was seconded by Ms. Peabody, and the ayes resounded.

b. Sex offender photographs at desks. Mr. Cronin reported that our librarians have been alerted to and made aware of all level three sex offenders from Winthrop

- c. Building plans (long-range\*\* and short range\*).
1. Revamp Museum\*
  2. Paint library building internally\*
  3. Purchase new carpeting\*
  4. Install furniture donated by Simmons College\*
  5. Install ramp in children's library\*
  6. Use adaptive technologies to make library usable for handicapped \*\*
  7. Provide access to meeting room\*\*
  8. Install a rail the length of the back door walkway.\*\*

Mr. Cronin noted that he will provide cost estimates for the short-range building plans at the May meeting.

9. Longer range. Mr. Matarazzo will approach National Grid with the proposal to establish two parking spaces for disabled patrons, using the National Grid's driveway.

- d. Money for completing the short-range building plans.

1. FY06 State Supplemental Budget	\$40,000**
2. State Aid	\$27,742* (-\$5.250).
3. George W. Hyde Fund	\$42,123*
** (Tentative) *(Actual)	

Ms. Peabody, voicing apprehension about the safety of walking conditions from the parking lot to the library, especially in inclement conditions, moved that a rail be set in place from the parking lot to the library. Mr. Alexanian seconded the motion which was then unanimously approved. (cf. 8, p. 1)

At this point Mr. Tranfaglia made the motion to remove State Aid from the building plans. Mr. Tyrell seconded the motion. Mr. Alexanian cogently argued against this course of action. The measure then passed, three votes for, one against.

### New Business

a. Recent donations to the Winthrop Public Library and Museum. Mr. Cronin listed recent donations, and Mr. Matarazzo noted that Mr. Paul Levy, ACE Hardward, has submitted a \$10,000 grant proposal for the museum. to the ACE Foundation.

b. "PR" information. 150 NOBLE/WPL brochures were given to the Chamber of Commerce to be delivered in Welcome Wagon packets.

c. Requested transfers from State Aid to:

- |                         |            |
|-------------------------|------------|
| 1. Conference           | \$500.00   |
| 2. Administration       | \$2,500.00 |
| 3. Tech Supplies        | \$500.00   |
| 4. Building Maintenance | \$1,750.00 |

Mr. Alexanian moved to fund the above requests from State Aid. Ms. Peabody seconded the motion which was then unanimously approved.

d. Museum Database. Copies were distributed to the trustees.

### Date of Next Meeting

The trustees will meet next at 6:30 P.M. in the Hazlett Meeting Room, on May 11, 2006.

### Adjournment

Ms. Peabody graciously moved to adjourn the meeting at 7:52 P.M. Mr. Tranfaglia quickly seconded the motion which then passed unanimously.

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