

## DIRECTOR'S REPORT APRIL, 2001

### STAFF:

- Peter Solomon applied for and was accepted as a temporary fill-in while General Assistant Librarian Janet Finley is on medical leave.
- Page Chris Reeves, a college student, is filling in for the vacancy created by Peter Solomon's temporary assignment, also on a temporary basis. Chris agreed to continue some of his Page duties under the new status.
- Staffing remains thin due to vacations of both full and part-time staff.

### BUILDINGS & GROUNDS:

- Substantial leaking occurred during recent rainstorms in the courtyard side windows of the Children's Room. In my absence the Assistant Director contacted Virginia Wilder, who came to view the leaks with an engineer. It is unknown at this point whether FEMA funds will be available to help seal up the affected areas.
- A cost proposal for the Children's Room ramp will be available soon from LaMarre Construction of Salem. They did the ramp for the Swampscott Public Library's Children's Room which is quite similar to ours. Questions regarding too short headroom and rail type need addressing.

**NOBLE:** NOBLE has set July 1st as the target date for implementation of patron-placed holds. This means that card holding computer users can search the catalog, identify wanted items, designate pick up point and place holds without librarian assistance.

### MEETINGS, CONFERENCES, ETC.:

- Trustees Redgrave and Meehan and Director Hill-Devine attended MLA's annual Library Legislation Day. Senator Travalglini was kind enough to make a few unscheduled minutes available for us.
- It was nice to see two Trustees in attendance at the Historical Maps of Winthrop program given by David Hubbard. It was not as well attended as hoped.

### STATISTICS:

- Total monthly circulation for March was 8183 - the combination of the 3rd column of the last two entries on the accompanying "Monthly Circulation Mar 2001" sheet. Note that we have separated the adult from the Children's this year and are able to see how both are doing.
- Ms. Gutting has provided a quarterly report of EBSCO statistics.
- I have included copies of last year's statistical page from the annual report so that you may compare to this year's figures.