

Board of Trustee
Winthrop Public Library and Museum

Board meeting minutes for January 11, 2024

- Meeting called to ordered – 5:31pm
- Meeting attended by:
 - Betty Peabody, Gillian Teixeira, Marie Matarazzo, Anne Ferreira, Gary Skomro, Alyson Dewar
 - Director Greg McClay
 - Assistant Director Mary Lou Osborne
- Introduction of new Board
- Minutes
 - Approval of minutes for October
 - Motion by Gillian
 - Second by Betty
 - Betty, Marie and Gillian voted yes
 - Anne, Gary and Alyson abstained
 - Motion passes
- Director's report
 - Door Counter
 - Board presented with graphs of door counters for the last 6 weeks.
 - Besides holiday week everything is pretty consistent.
 - Traffic is almost 50 / 50 between the two doors throughout the day
 - Director to bring other reports regarding materials next month
 - Library 125th birthday
 - Looking to put together a committee to work on celebration ideas over the year
 - Some events will work with the Friends of the Library
 - Possibly looking at a new logo and new merchandise to commemorate the 125 anniversary
 - Budget
 - Same format as last year
 - Level funding
 - Due to staff turnover and shortage over the last year the Library was under budget
 - Budgets are due January 17, 2024
 - Staffing
 - Diane Stangle hire as new Library assistant in Children's.
 - Will be working about 34 hours a week
 - This means the Library is fully staffed
 - Programing
 - Joanne Hillman will be running the Mystery Book club

- Mary Lou will continue to run the Authors group
 - Christine Cattaneo will be working on a new adult book group that will be focused on Children's classics
 - Dom DeMasi will be starting a nonfiction group
- Electrician
 - Looking to get pricing to have new plugs installed in Children's and the Bergman Room for future media center
 - Greg would like a budget to have the electrician come in and start the work
 - Motion to give the Director \$500 for an electrician put plugs in the Bergman and Children's room was made by Gary
 - Seconded by Anne
 - Marie, Anne, Betty, Gillian, Alyson and Gary all voted yes
 - The motion passed
- Mezzanine
 - Director explained what was going on with the Mezzanine
 - The floor is done
 - Old shelving is down
 - New tables and chairs have been ordered, but not expected until spring
- Building
 - The unusual weather (sideways rain) was making areas of the library wet.
 - Facilities came and check the area
 - A pipe broke in Children's / Bookends
 - This pipe was from the boiler and leaked causing the building to close early
 - Facilities was able to get a plumber to fix the issue
 - Floor in Bookends area needs to be looked at and addressed at some point in the future
- Handicapped access for Children's lower level
 - Gary would like the Trustees to work with the Director to make the Children's room lower level handicap accessible
 - Greg said he would work on getting some mockups of what options would be available
 - This is not the only area of the Library that needs to be address
- Election of new Chairperson
 - As the new board has been seat elections should take place
 - Gillian explained the roles this board has had in the pasted (Chair, Vice Chair, Secretary and Treasurer)
 - Gary nominated Gillian for the position of Chairperson
 - Gillian accepted nomination
 - Betty second

- Marie, Anne, Betty, Gillian, Alyson and Gary all voted yes
 - Gillian elected new Chair
 - Gary nominated Anne for the position of Vice Chairperson
 - Anne accepted nomination
 - Betty second
 - Marie votes no
 - Anne, Betty, Gillian, Alyson and Gary all voted yes
 - Anne elected new Vice Chair
 - Gillian nominated Alyson for the position of Secretary
 - Alyson accepted nomination
 - Anne second
 - Marie, Anne, Betty, Gillian, Alyson and Gary all voted yes
 - Alyson elected new Secretary
- Public comment
 - No public comment
- Date for next Meeting
 - February 8, 2024 at 5:30pm
- Meeting adjourned – 6:52pm