

Board of Trustee  
Winthrop Public Library and Museum

Board meeting minutes for December 14, 2023

- Meeting called to order – 5:34pm
- Meeting attended by:
  - Ron Bergman, Betty Peabody, Gillian Teixeira, Marie Matarazzo, Nancy Giuffre
  - Director Greg McClay
  - Assistant Director Mary Lou Osborne
- Minutes
  - Approval of minutes for October
    - Motion by Gillian
    - Second by Betty
    - Nancy, Betty, Marie and Gillian voted yes
    - Ron abstained
- Director's report
  - Staffing
    - Pete Solomon's final day working for the library was Friday Nov 24th.
      - Nice reception held at the Library with cake from the Friends
    - Dom DeMasi, the assistant circ person to move into Pete's role
    - Christine Cattaneo from general library assistant into Dom's role
    - Joe Heafitz to take the part time library assistant position – known to the library, has been working as a volunteer with the Friends
    - Open position full time circ assistant in Children's. Hoping to have this hired before the end of the year
    - Operation ABLE – Library had a contact with Gerard Powers, through this program. His contract is up and will no longer be at the Library
      - Looking into working with this program again or with another group (such as veterans) to find a replacement.
      - Gerard helped with basic custodial work which is very needed at the library.
  - Repairs
    - Building Maintenance Dept has started a new ticket system
    - Removal of shelving up on the mezzanine is complete and the carpet redone.
      - Furniture has been ordered
    - Elevator is now accessible for the third floor
      - 5 keys have been made

- Funds
    - James & Helen Athens Fund
      - Only the interest can be spent.
      - The most recent balance was a little over \$5,000
      - \$3,000 is being spent on staff computers
        - This leaves only 1 or 2 more computers that need to be updated
  - Research Project
    - History of the Jewish community in Winthrop
    - They are hoping to put together a program
    - Will have more information later
  - Friends meeting
    - Annual meeting will be on Tuesday, December 19, 2023 at 2pm
  - Holiday hours review with Board
- Chairperson Report
    - Election of new Chairperson
    - With Ron leaving the Board a new Chairperson needed to be elected.
      - Ron nominated Gillian for the position of Chairperson
      - Nancy second
      - Yes votes – Ron, Nancy, Marie, Betty
      - Abstained – Gillian
      - Gillian elected new Chair
  - Public comment
    - No public comment
  - Date for next Meeting
    - January 11, 2024 at 5:30pm
  - Meeting adjourned – 6:06pm