

TOWN OF WINTHROP CHARTER, 2005

SECTION 5-3: BOARD OF TRUSTEES OF THE PUBLIC LIBRARY

(a) Composition – There shall be a board of trustees of the public library which shall consist of six persons elected for terms of four years each, so arranged that three such terms shall expire at each biennial town election.

(b) Trustees of the Public Library, Chair - As soon as practicable after the trustees of the public library-elect have been qualified following each biennial town election, as provided in section 9-8, the said trustees shall organize by electing one of its members to serve as chair of the trustees of the public library and another one of its members to serve as the vice chair of the trustees of the public library until the next town election. The chair of the trustees of the public library shall preside at all meetings of the trustees of the public library, regulate its proceedings and shall decide all questions of order. The chair of the trustees of the public library shall appoint all members of all committees of the trustees of the public library, whether special or standing. The chair of the trustees of the public library shall have the same powers to vote upon all measures coming before the trustees of the public library as any other member of the trustees of the public library. The chair of the trustees of the public library shall perform such other duties consistent with the office as may be provided by charter, by ordinance or by other vote of the trustees of the public library. The vice chair of the trustees of the public library shall serve as chair during the absence or disability of the chair.

(c) Powers and Duties - The board of trustees of the public library shall be responsible for the management of the library and reading rooms and of all property of the town devoted to library purposes. All funds raised or appropriated by the town for the support and maintenance of the library shall be expended under the direction of the said board, subject to the provisions of this charter. All funds or other property which the town may receive by gift or bequest, or otherwise, for library purposes shall be administered by the said board in accordance with the terms of such gift, bequest or otherwise, subject to the provisions of this charter.

The board of trustees of the public library shall in all matters of general municipal policy and procedures be subject to policy directives designed to achieve uniformity and better administrative control as may from time to time be issued by the town manager.

Responsibility for the ordinary maintenance of library buildings and grounds may be transferred to a central municipal maintenance department by ordinance adopted by the town council.

The board of trustees of the public library shall, subject to appropriations, have the following specific powers and duties:

1) To elect, subject to the approval of the town manager, a director of the library who shall be charged with the day to-day administration of the library system, subject to policy directives adopted by the library trustees;

2) To make all reasonable rules and regulations for the operation and management of the library system and for the conduct of its own business and affairs as may be deemed necessary or desirable. The director of the library shall, subject to the approval of the town manager, appoint and remove all other officers and employees of the library.