

Board of Trustee
Winthrop Public Library and Museum

Board meeting minutes for April 16, 2019

Attendance – Ron Bergman, Donald Sullivan, Gillian Teixeira, Betty Peabody and Director Diane Wallace

- Meeting called to order at 5:30
- Motion to approve Minutes from March's meeting
 - Motion by Gillian
 - Seconded by Betty
 - Vote unanimous
- New Business
 - Art Work
 - Painting done by Dawn Mahoney.
 - She would like to donate it to the Library and will come to the May meeting to give the Trustees the painting
 - Memorial Day
 - The Library will be closed on Monday
 - Evergreen training
 - This training needs to be given to the full staff to go along with upgrades to the system
 - The best day would be Tuesday since the full staff is at the Library
 - Director Wallace would like to open the library late to accommodate the training
 - Motion to open the library late for training
 - Motion made by Donald
 - Second by Gillian
 - Vote unanimous
- Chairperson's report
 - Virginia Wallace will be stepping down from the Board
 - She will send a letter to the Board of Trustees and the Town Council
 - Anyone whom would like to apply for the opening should send the Board of Trustees a letter of intent
- Old Business
 - Roof
 - Town agrees that this is an emergency need
 - No leaks since the last event
 - The Town is willing to pay, but would like the Trustees to offer money in case they are unable to cover the cost because it is the end of the fiscal year

- The Trustees wrote a letter to the Town in agreement to cover up to \$65,000 as long as the Town signs a Memorandum that they will reimburse the Library in full for all funds spent
 - The Library also wants it stipulated that this will be a full new roof and not just a patch job.
 - Motion made by Donald
 - Second by Gillian
 - Vote unanimous
 - Finance Committee meeting
 - Library was on the agenda for April 9
 - Director Wallace felt it went well
 - Lots of questions were asked
 - No additional money for the coming year
 - Did request one more fulltime person
 - They understand we need certain criteria to meet and maintain State Aid
 - Town meeting will be on May 21
 - Civic Engagement event - Winthrop Engages
 - This event will be on May 15 at the ATC School
 - Director asked Chairperson Bergman to speak and open the event
 - This event is being done in the name of Jim Matarazzo
 - Director also asked Trustees to come and be part of the event
- Directors Report
 - Events
 - Several events coming up
 - Chef event – always a big hit
 - Circulation
 - E-books up by a lot
 - Numbers look good and on target
 - Friends of the Library
 - Bought new planters for the front of the Library
 - Story hour on the Ferry - \$300
 - This event will be limited to 50 people
- Public Comment
 - None
- Date for next Meeting
 - May 9, 2019 at 5:30pm in the Bergman Room
- Meeting adjourned