

Board of Trustees
Winthrop Public Library & Museum
2 Metcalf Square
Winthrop, Massachusetts 02152-3159
Meeting: Thursday, September 6, 2018
5:30 pm
Bergman Room

Agenda

Call to order

Approval of Minutes from June 2018 meeting

New Business

State ARIS Report
Summer Volunteers

Chairperson Report

Old Business

Director's Report

Summer Reading
Circulation
Updates

Public Comments

Adjournment

Next Meeting: October 4, 2018

**Board of Trustees
Winthrop Public Library & Museum
2 Metcalf Square
Winthrop Ma. 02152-3159**

Minutes from Sept. 6, 2018 meeting :

Those in attendance: Betty Peabody, Donald Sullivan, Virginia Wallace, Chairman Ron Bergman, Vice chairperson Gillian Teixeira, Thomas Connolly Secretary. Director Diane Wallace.

Meeting called to order at 5:37.

Acceptance of minutes from June 2018 meeting.

Directors report: ARIS Report submitted. Annual report to state is due in October: Director Wallace sites we should qualify for 100% recertification for state aid money. Circulation is up 15% compared to last years 3% increase.

100 more programs than last year.

1,200 more in attendance from last year

Ice Cream Social big success. 124 people in attendance, double from last year

Computers: Working out very well, reconfiguration is working great.

Massport sent 4 kids over to use for the summer, each working 15 hours per week. Program worked out very well. Anna Pierce singled out for outstanding work over the summer.

Chairpersons Report: Request for salary increase for Director Wallace. Don Sullivan put together a report regarding proper reimbursement for superior work.

Donations to the library are now deductible under our 501c non-profit designation for the Friends of the Library.

~~New sign to be ordered to replace the one ruined by the lawn mowing this past summer.~~ Sign to be repaired.

Report from Fran Nitti: \$65,00.00 to change the lights in the library to much more efficient led lighting. The work will be completed by the end of 2018.

Air conditioner: Repairs made to one unit, the others were serviced for annual maintenance.

Culture Grants: Need ideas form staff and public to submit grant request

Flyers made app for book sale

FY 19 Budget \$ 575,535.00 . We need to spend \$86,331.00 for patrons' materials. Library materials line item is \$70,545.00. 3,00.00 from the O'Brien Fund. We have funds available to make up \$4,379.00 to reach state requirments.

Staff: 2% retro money to staff. Another 2% raise for this year

Meeting adjourned at 6:00. Next meeting Oct. 4,2018 at 5:30

Thomas Connolly

Sec.