



**Board of Trustees
Winthrop Public Library & Museum
2 Metcalf Square
Winthrop, Massachusetts 02152-3159**

**Meeting: Tuesday, June 6, 2017
5:30 pm
Bergman Room**

Agenda

Call to order

Approval of Minutes from May 2017 meeting

New Business

Air Conditioning Maintenance and/or replacement

Guests: Mr. Michael Perez, Winthrop CFO and Frank Nitti, Winthrop
Energy Manager

Chairperson Report

Director's Report

Circulation & Attendance Figures
Finances year to date

Public Comments

Adjournment

Next Meeting: Set summer schedule?

Winthrop Public Library and Museum

Minutes of June 6, 2017 Minutes

Trustees in Attendance:

Betty Peabody, Donald Sullivan, Gillian Tiexeira, Ron Bergman, Thomas Connolly, and Director : Diane Wallace

Meeting called to order at 5:38pm

Representative from the town Mr. Frank Nitti came in to discuss plans to identify funding sources for various town wide improvements.

The grant application for new air conditioning units in the library was not approved.

It was repackaged with other projects for a total of ~~180,000.00~~ however, only ~~118,000.00~~ was approved.

Mitsubishi proposed a maintenance and service contract proposal. They want to do a full audit of the equipment.

The system is 10 years old of the 9 units in the building only two serviced. To replace the whole system would require all new hoses in the building. The library requested ~~64,000.00~~ to replace seven units in the building through Guardian Energy Services. However, money is not available.

Bathrooms: These are covered under Capital Improvements

There was a discussion of window replacement for the library. These metal windows date from the 70's and are inefficient and worn out.

Mr. Nitti also spoke about use of LED lighting in the library as an energy efficiency.

Book stats passed out.

Meeting adjourned at 6:20 pm Next meeting Thurs Sept. 7, 2017

FY17 Statistics

	Check-outs	Online Renewals	Ebooks	Total	Same month FY16	% Difference	Library Cards Issued	People Counter
July 2016	5535	443	316	6294	6285	0.14%	9558	4668
August 2016	5816	628	259	6703	6319	6.08%	63	5750
September	5462	511	260	6233	5766	8.10%	65	4906
October	5434	510	252	6196	6190	0.10%	69	4859
November	5303	413	253	5969	5133	16.29%	42	4502
December	4324	365	277	4966	5682	-12.60%	28	4238
January 2017	4866	423	310	5599	5652	-0.94%	46	4727
February	4778	612	326	5716	5900	-3.12%	49	4191
March 2017	6017	506	276	6799	6418	5.94%	43	5120
April	5322	467	276	6065	6556	-7.49%	32	4628
May	5820	436	238	6494	5863	10.76%	43	5635
June								
			ytd totals	67034	65764	1.93%	10095	53224
Library Revenue	FY17- YTD	FY16	fy15					
Cash collected	To May 18, 2017							
Overdue Fines	\$6,847.96	\$3,017.13	\$2,501.11					
Lost Books & Library Cards	\$823.65	\$676.15	\$118.00					
subtotal	\$7,671.61	\$3,693.28	\$2,619.11					
Copies & Prints @ \$.10 per page	\$1,953.05	\$2,317.63	\$80.60					
total	\$9,624.66	\$6,010.91	\$2,699.71					