

Director's Update: Nov. 23, 2010

1. Library Financials: (See handout 1). 22 weeks into FY (42%), 24 weeks into pay year (46%).
2. Town Hall update: No dept. head meetings of late. No word on regionalization – MAPC study to be released any day now.
3. Circulation Desk: Ron Bergman will build new circulation desk which we will move to the center room of the Frost Building (Friends to purchase materials). New desk will resemble original circ desk stylistically. Planning still underway for exact configuration of new desk and circulation admin space. Cheryl Bryan from MLS will offer space planning consult on Dec. 1<sup>st</sup>. (See handout 2 – notional only, reflects current concept – subject to change.). Tentative plan for new desk and relocation late spring/early summer 2011.
4. Carpeting: Work completed last week, reopened today. Expected final cost ~\$20K, ~\$4.3K from building maintenance, rest paid by town (\$15.7K for Capital Carpet & Flooring, \$4.3K for Diamond Relocation). Will need to add one ~9 X 15 ft. section “missed” in planning (my fault - current admin area for circ desk) when we move the circulation desk. Work went well overall, staff did an exemplary job of moving most of the furniture, cleaning and setting up again after work completed. Also accomplished a much-needed shelf read of the non-fiction stacks. Will closely monitor newly-carpeted areas for problems but looks good right now. (Tour)
5. State Aid: All paperwork submitted for state aid/certification. Awaiting word from MBLC (Jan 2011?). Expect we will be certified. State aid award should be about the same as last year (~\$11K) unless the MBLC sees cuts to its 2012 budget.
6. Donations: All in lieu of flowers gifts in memory of Roberta Halloran (Hyde Fund):

Carol F. & Kakala T. Folau	\$150
Mally's Hair Expressions	\$40
Mary & Paul Ciampa	\$250
Maurice & Lourdes Peri Samuels	\$1000
Martin & Mary Levine	\$25
Cheryl E. Mariolis	\$100
Michelle & David Mittelman	<u>\$1000</u>
<b>TOTAL:</b>	<b>\$2565</b>
7. Long Range Plan: Second draft of plan completed. Committee will review, refine, correct and present third draft at December Trustees meeting for Board review. Discussion and possible approval at January 2011 Trustees meeting.
8. NOBLE: Will change staff PC Internet connection to Comcast Business Class in July 2011. More secure and less-costly connection. Expect new online catalog system, *Evergreen* (open-source software being developed in consortium with Merrimac Valley Library Consortium and Central-Western Mass. Regional System – Will replace the current *Innovative Millenium* system NOBLE uses) to go live here in January 2012. Other two consortia will go live in 2011. Previewed system at Gordon College Oct. 26<sup>th</sup>. Early returns favorable.