

Director's Update: Oct. 21, 2010

1. Library Financials: See handout
2. Town Hall update: No dept. head meetings of late. Town manager out with pneumonia. Took part in the Fall Services Forum on the 19th. Explained mission, NOBLE, key statistics and goals for this year. Believe it was well-received.
3. Carpeting Update: Original vendor, All-Ways Flooring, rejected due to inability to meet contractual requirements (workman's comp, payment method). New vendor, Capital Carpet & Flooring (Woburn) will charge \$15,709, \$1,928 more. Moving services by Diamond Relocation (Wakefield) will cost \$3,696. This brings the total project cost to \$19,405, exceeding the Town's capital appropriation of \$15,300 by \$4,300. I plan to use building maintenance funds to pay for this.
4. Roof Repairs: Thomas Raboin completed the slate roof repair and gutter cleaning on Oct. 13th at a cost of \$1,950. Replaced 50 slates. Work paid from our Building Maintenance funds. More extensive repairs needed for skylight leaks and an estimated 30 additional slates at a cost of over \$10,000. Working with Raboin on this.
5. Old Tech Services Room reclamation: Talking with vendors and working with grants office. Estimated cost for project will be ~\$30,000. Plan to use the refurbished space as a dedicated quiet study room. Working with town Grants administrator on funding options.
6. State Aid: Our paper work for certification was submitted on Oct. 15th. We have applied for a waiver since we failed to meet the MBLC's municipal appropriation requirement. We will have all documents in support of the waiver to the MBLC by Nov. 12th. At this point, I expect the waiver request will be approved.
7. Programming: We will host author Stephanie Schorow on November 17th for a talk on the Coconut Grove Fire (\$200 from Friends). Tentative programs for calendar year 2011 include author Michael Tougias, performer Ed the Wizard, performers Bates & Tincknell, author/speaker Jeff Belanger, performer David Polansky and performer Henry the Juggler. More events and programs are in the works. We have applied for Cultural Council grants (\$1,500) to fund the programs and the Friends have agreed to provide partial funding (\$1,100).
8. Donations: Mrs. Ralph Bagley donated an Abraham Lincoln portrait. The Friends have purchased a flat screen television for the Hazlett Room to show movies and support multimedia presentations and programs. Monetary gifts received (deposited to the Hyde Fund):

Erica Marcinkowski: \$10.00
Mary M. Carroll: \$30.00
Ruth Housman: \$100.00
9. Entrepreneurial: We have created an online gift shop on Café Press (www.cafepress.com) to sell WPL&M merchandise. We get 10% royalty on sales of items. This is a no-cost experimental initiative. Proceeds will go to the general fund (?). Not much action yet. Promoted on Web site
10. Long Range Plan: Work ongoing, currently writing the plan itself and refining goals, objectives and activities. Hope to present vetted draft for consideration/approval at Dec. Board meeting.