

**WINTHROP PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES AGENDA
THURSDAY, AUGUST 17, 2006 6:30 P.M.**

1. Bills to be signed
2. Call to order and acceptance of previous minutes
3. Old Business

4. Capital Improvements Request filed

3.

5. New Business

Permission to use library for filming

40,000 Grant to Library for museum restoration

6. General Business

1. Recent donations to Library

Three PC monitors from Interfreight Corp

Mystery Book Club \$64.00 in memory of Carolyn Proctor in New Book Fund.

7. Date of next meeting

September 14, 2006

8. Motion to adjourn

Board of Trustees Winthrop Public Library & Museum

Minutes

Trustees meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, August 17, 2006

Mr. Matarazzo called the meeting to order at 6:48 P.M. The following named trustees were present: James Matarazzo, Chairman; Alex Alexanian, Vice-Chairman, Stephen Dalton and Richard Tyrell. The Library was represented by John Cronin, Director; Janice Flaherty, Administrative Assistant, and Richard Allen Technical Services Librarian. Henry Dane, Ronald Bergman and Joseph Neville, Friends of the Library, also attended the meeting.

Minutes

Mr. Alexanian moved to accept the minutes of July 6, 2006. Mr. Tyrell seconded the motion. Unanimous.

Old Business

Budget. Mr. Cronin reported that the library budget was balanced for the year: salaries for the year, however, went a trifle over budget.

Capital Improvements Request filed. The Town Review Committee will meet on August 24, 2006. to establish priorities.

Mr. Cronin submitted the project Description with the title: Massachusetts Board of Library Commissioners Library Improvement Program. In brief: "the Trustees of the Winthrop Public Library are requesting the sum of \$20,000 from the Capital Improvement Program in order to be able to apply for matching funds of up to \$40,000 from the Massachusetts Board of Library Commissioners (MBLC) Library Improvement Program to undertake a study for the long range needs of the library.

The Review Committee must make a decision by October 1, 2006, or the Capital Improvement request will be moot until next year.

New Business

\$40,000 Grant to Library for museum restoration. Discussion was lively on the most productive way to achieve the utmost from the grant. The grant monies go to the Massachusetts Historical Commission for approval: \$30,000 will be distributed initially, and the remaining \$10,000 will be paid upon conclusion of the project. Ms. Barbara McNeil was proposed as project manager; waiving architectural fees was also recommended.

A volunteer sub-committee was formed: Mr. Cronin, Mr. Bergman and Mr. Alexanian, with Mr. Dalton offering his expertise, as needed.

The project work must be completed by June 30, 2007

General Business

Recent donations to the library. The Interfreight Corporation, through the intercession of Mr. Bergman, donated three PC monitors.

The Mystery Book Club donated \$64.00 to the New Book Fund in memory of Ms. Carolyn Proctor.

Mr. Dalton made the motion that the most valued museum possessions be placed in a bank vault until proper and adequate security be installed. The motion was seconded by Mr. Alexanian and unanimously approved.

Mr. Dalton volunteered to have the museum materials appraised, as a personal favor, by an expert known to him through friends at Boston College.

Mr. Dane, once again, asked for suggestions as to the ways that the Friends might assist the library in building its circulation.

Some of the methods of the Reading Library will serve as a basis for discussion at the next meeting of the Trustees, when concrete proposals will be considered.

Mr. Alexanian made the motion to send a letter to Representative Robert DeLeo reflecting deep appreciation of his role in securing the \$40,000 grant. Mr. Tyrell seconded the motion which was then unanimously approved. Mr. Cronin will pen out thanks and those of the Friends.

Mr. Dalton graciously offered congratulations to Mr. Tyrell on the occasion of his 50th wedding anniversary. Ms. Flaherty kindly called for a standing ovation and attendees generously responded.

Date of Next Meeting

The trustees will meet next at 6:30 P.M. in the Hazlett Meeting Room, on September 14, 2006.