

WINTHROP PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES AGENDA
THURSDAY, December 15, 2005 6:30 P.M.

1. Bills to be signed
2. Call to order and acceptance of minutes of the 10/13/05 meeting.
3. Old Business
 - a..Roof Repairs
 - b. Friends of the Library Bookstore
4. New Business
 - a. Winthrop Disabilities Commission
 - b. State Aid for FY'06\$16,505.65
 - c. FY2007 tentative budget due 1/9/2006
 - d. Strategic Management Meeting at Town Hall 12/7/05

In absence of Town Manager, on January 3rd all the powers of the former Selectmen will be vested in the Town Council chair until a Town Manager is appointed. All independent boards will retain their present authority.

5. General Business
6. Date of next meeting
7. Motion to adjourn

Winthrop Public Library & Museum

Minutes

Trustees meeting, Edward A. Hazlett Meeting Room, Winthrop Public Library, December 15, 2005

Mr. Alexanian called the meeting to order at 6:35 P.M. The following trustees were present: Alex Alexanian, Vice-Chairman; Stephen Dalton, Betty Peabody, John Tranfaglia and Richard Tyrell. The library was represented by John Cronin, Director; Ann Gutting, Assistant Director and Janice Flaherty, Administrative Assistant. Six members of the Commission on Disabilities also attended the meeting: Gloria Evans, Gerald DiFranza, Lee Dzedulionis, Marianne Hughes, Linda McGeorge and Susan Rowe.

New Business

- a. Winthrop Disabilities Commission. Mr. Alexanian revised the order of business placing the Disabilities Commission first on the agenda. Members of the Commission generously shared their expertise with the trustees. Mr. Alexanian and Mr. Cronin outlined the needs of the library. Discussion focused on ways to make the library more accessible and on the need to improve handicap parking

Old Business

- a. Roof repairs. Flashing will be renewed that should keep the library dry. A new roof could be installed for \$2,000 or \$3,000, but sentiment seems to favor keeping the roof tiles that match those of Town Hall. The roof is subject to inspection once a year.
- b. Friends of the Library Bookstore. The painting of the bookstore is being done by Mr. Robert Oliver.

Minutes

Ms. Peabody moved to accept the minutes of October 13, 2005. Mr. Dalton seconded the motion which was passed.

Mr. Dalton made the motion to confirm the transfer of \$1,000 from State Aid to the administrative budget. Ms. Peabody seconded the motion which was unanimously approved.

Mr. Cronin then noted that the Helen Black Fund, being exhausted, will get out of existence on December 31, 2005.

New Business(cont.)

- a. State Aid for FY07 ---- \$16,505.65
- b. FY 2007 tentative budget due 1/9/2006. Trustees, at the suggestion of Mr. Dalton agreed to a meeting focused only on the budget at 6:30 P.M., January 5, 2006 in the Hazlett Meeting Room. In the event of a weather cancellation, trustees will meet on January 6, at 6:30 P.M.
- c. Strategic Management Meeting at Town Hall 12/7/05. In the absence of a Town Manager, on January 3rd all the powers of the former Selectmen will be vested in the Town Council chair until a Town Manager is appointed. All independent boards will retain their present authority.

General Business

Mr. Cronin will provide trustees with circulation statistics and indicators of library use at the next full meeting.

Mr. Dalton asked for a study of Reading's circulation as a possible way to enhance our own statistics.

Mr. Dalton moved to keep the library closed for a full day on December 24, 2005. Mr. Tranfaglia seconded the motion which was passed with a unanimous Noel.

Date of Next Meeting

A regular meeting will be held on January 12, 2006 at 6:30 P.M. in the Hazlett Meeting Room.

Adjournment

Ms. Peabody kindly made the motion to adjourn at 8:08 P.M. Mr. Dalton seconded the motion which was unanimously embraced.