



**Board of Trustees
Winthrop Public Library & Museum
2 Metcalf Square
Winthrop, Massachusetts 02152-3159**

**Meeting: Thursday, April 28, 2016
5:30 pm
Bergman Room**

Agenda

Call to order

Approval of Minutes from March 2016 meeting

Unfinished Business

**Circulation Policy/Fines – update
Little Free Library**

New Business

**Summer hours
Chairperson Report**

Director's Report

Public Comments

Adjournment

Next Meeting: Thursday, May 26, 2016

Board of Trustees
Winthrop Public Library and Museum

Board meeting April 28 ,2016

In attendance: Chairman: Ron Bergman, Vice Chairwoman: Gillian Teixeira, Library Director: Diane Wallace, Recording Secretary Thomas Connolly, Board members: Donald Sullivan, Virginia Wallace, Betty Peabody

Meeting called to order 5:32.

Motion to accept minutes of March meeting, by Thomas Connolly seconded by Virginia Wallace.

- **Director Wallace: No major grumblings from patrons during the forgiveness period. Many fines were waived during this period**
- **Discussion on the use of e-mails to remind patrons. Proposed was a system similar to that used by NOBLE. No start up date yet on this proposal**
- **Gillian reported on the redesign of the free library at the town landing.**
- **Summer hours: Mon. /Wed. 10 – 6, Tues. / Thurs.11- 8,**
- **Fri. 10 – 4, Closed Sat. / Sun.**
- **Report from the Chair: Spring Forum**
- **Director's report: Diane at Finance Committee meeting there was a good interchange with police and fire heads.**
- **The library needs to be open 60 hours per week to be certified by the State Library Board.**
- **Donation from Marsha Allen of 250.00 to the children's room.**
- **Carpeting and bathroom renovations two weeks away.**

Issues:

Building is not clean. Only 10 hours per week are allocated for the library. 10,000.00 is paid out for shabby work. Suggestion made to look into a private cleaning service.

*** The issuance of badges for all town employees is proposed in the near future.**

***Director Wallace passed out the current circulation stats to Trustees.**

***Budget is currently on track for this fiscal year, according to Director Wallace.**

*** The FBI is offering a film on Oxycontin addiction and other Opioids. A course taught by Gerard Leary regarding this issue proposed every Wed. for 8 weeks this would be a free class.**

A question was asked by Gillian about the Summer Reading Program. Chairman Bergman advised her that the Friends of the Library would donate money for acquisition of Summer Reading Books.

- Cultural Council has issued a grant to Children's Librarian Ellen Nickerson for a storyteller.**
- Proposal for Kid Yoga discussed**
- National Poets Month meeting was held at the Winthrop Senior Center over 130 children showed up**

Meeting adjourned at 6:32, next meeting May 26, 2016 at 5:30pm.

Thomas Connolly