



**Board of Trustees
Winthrop Public Library & Museum
2 Metcalf Square
Winthrop, Massachusetts 02152-3159**

**Meeting: Thursday, February 25, 2016
5:30 pm
Bergman Room**

Agenda

Call to order

Approval of Minutes from January 2016 meeting

Unfinished Business

Little Free Library

New Business

Chairperson Report

Director's Report

YTD Budget info

Policy suggestions

Public Comments

Adjournment

Next Meeting: Thursday, March 24, 2016

Ms. Brenda Kane Curry
291 River Road
Winthrop, MA 02152

Dear Ms. Curry,

The Trustees of the Winthrop Public Library thank you for your letter of January 9, 2016 expressing your happiness at the hiring of Ms. Diane Wallace as the Director of the library.

The fact that you were able to point out specific programs that she has either initiated or supported, and specific benefits, including new friendships, that you have received makes your communication even more meaningful.

We hope that you will continue to communicate with us so that we can more effectively represent the citizens of the Town of Winthrop.

Thank you once again for taking the time and making the effort to support the Winthrop Public Library and its staff.

For and at the direction of the Board of Library Trustees,

Ron Bergman Jr.
Chair

Board of Trustees
Winthrop Public Library and Museum

Board meeting minutes for February 25, 2016

- Meeting called to order at 5:30 pm
- Motion to approve Minutes from January 2016 meeting
 - Vote unanimous
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- Old Business
 - Little Free Library
 - Gillian Teixeira working with local boy scouts to design a case. Plans due to her by March 19, 2016
 - FY16 YTD expenditures distributed to board members.
 - Hazlet Fund
 - Almost \$2,000 donated in memory of Eleanor Hazlett
- New Business

Chairperson: State Aid to Libraries, first payment of \$8373 due to the town on our behalf.

Roof: Costs and nature of work for both roofs. Not on the capital plan for the coming year.

Director's Report

Building Dept has proposed total renovations to all three bathrooms for approximately \$2,200 each. Will include sinks, faucets, toilets, floors, walls etc. Work done by Town Employees. Trustees vote to expend up to \$10,000 for three bathrooms from Hyde Fund.

Circulation for - February 2016 is not yet complete, but we are far ahead of circulation for February 2015. Slight increase for YTD.

Blind Date with a Book for Love your Library Month of February has been a huge success. More than 100 books have gone out and 80 people have participated. The Friends are offering a prize of a restaurant gift certificate to be drawn from all entries. Ron offers another \$50 for two more prizes from Friends.

Policies:

Social Media policy approved as written.

Display space and bulletin board policy approved as written.

Proposal to remove fines for senior citizens brings much discussion. Director will post all fines at each desk for a month and this issue will be revisited in March.

Mario Covalucci was injured when he lost his balance on the library front steps February 10, 2016. It was witnessed by trustee Donald Sullivan and his wife. Police, EMTs responded asap. Mr. Covalucci passed away three days later. The trustees express sincere regret and sympathy. Repercussions not likely as steps were clear of all snow and ice.

Discussion about placement of Automatic defibrillators in the library. Director will seek information from Fire Chief Flanagan.

Donald Sullivan collected \$5 from each trustee.

Photography projects with Camera Club and High School discussed.

April is Poetry Month.

Meeting adjourned 6:45 pm