



**Board of Trustees  
Winthrop Public Library & Museum  
2 Metcalf Square  
Winthrop, Massachusetts 02152-3159**

**Meeting: Thursday, October 22, 2015  
5:30 pm  
Bergman Room**

## **Agenda**

**Call to order**

**Approval of Minutes from September 2015 meeting**

**Unfinished Business**

**New Business**

**Director's Report  
State Aid Report  
Waiver application**

**Public Comments**

**Next Meeting**

**Adjournment**

Board of Trustee  
Winthrop Public Library and Museum

Board meeting minutes for October 22, 2015

- Meeting called to order
- Motion to approve Minutes from August's meeting
  - Motion by Gillian
  - Seconded by Virginia
  - Vote unanimous
- Directors Report
  - Circulation numbers for July – September 2015
    - New numbers passed out to Board
    - E-books are up
    - Circulation numbers are a little bit down from last year
    - People counter is down as well, but once again only by a small amount
      - Was at a meeting at Noble and this seems to be happening at other larger libraries as well.
  - Director and interim assistant director attended PALs monthly meeting
    - Popular Authors League
      - Local women who meet and talk about books
  - Also attended Speaker DeLeo's Women's Health Forum.
    - Handed out a list of different health data bases the Library has.
    - Hoping to see an increase in their uses
  - Culture Council grants
    - Deadline just passed
    - Applied for two
      - One for the Magical Magician in conjunction with the Senior Center
      - One for the Theater company for Being Julia Child
  - Attended Fall Forum
    - Gave 2 minute presentation
    - Went very well
    - Was televised on WCAT
  - Boston Paper Company
    - Designed Mr. O'Brien Fund Book Plates
    - Three different quotes on the book plates
    - Ordered 1500 from Boston Print for \$1,200
    - Motion to pay for O'Brien from the Hyde Fund
      - Motion by Gillian
      - Seconded by Betty
      - Vote unanimous

- Applied for another round of digitization from the Boston Public Library
  - Gaps in year books
  - Working with Town Clerk to see if there are other items that the Town would like to see preserved
- Year to date budget
  - We are where we should be and on track for the year so far
- State Aid report
  - Board giving copies
  - Compliance forms
    - We are \$35,000 under where we need to be in Budget
    - We should be at \$526,933 and we only are getting \$483,043
    - We also need more hours to meet the State required hours
    - We need a wavier again since we are not in compliance
- Part Time positions
  - These positions are still on hold as of right now
  - Working with HR, but need local Union to approve increase the pay rate for the new positions and what was originally agreed to by the board, Town and HR.
- Programs
  - Ted Reinstein program
    - It was great and well attended
    - Was recorded on WCAT
- Public Comment
  - Would like to see more computers in the Children's room
    - Friends offered to help with these request
    - Would also need to rearrange area
- Staff comment
  - No staff was present
- Date for next Meeting
  - November 19, 2015 at 5:30pm in the Bergman Room
- Meeting adjourned