



**Board of Trustees  
Winthrop Public Library & Museum  
2 Metcalf Square  
Winthrop, Massachusetts 02152-3159**

**Meeting: Thursday, June 18, 2015  
5 pm  
Bergman Room**

## **Agenda**

**Call to order**

**Approval of Minutes from May 19, 2015 meeting**

**Guest**

**Mrs. Mary O'Brien on behalf of the estate of Mr. Thomas O'Brien**

**Unfinished Business**

**Staffing**

**New Business**

**Director's Report**

**Public Comments**

**Next Meeting**

**Adjournment**

Winthrop Public Library & Museum

June 8, 2015

Dear Friends of the Winthrop Public Library,

I would like to plan some adult programming for the Winthrop community and Ron Bergman has assured me that the Friends are great supporters of library programs. At this time, I've got two particular programs in mind because I'm very familiar with them and both were huge hits in Saugus and elsewhere.

The first is **Cooking and Gardening with Edible Flowers** by *Liz Barbour of The Creative Feast*. This is an excellent program that's a hit with gardeners, cooks and anyone who likes to eat! Liz is informative, fun and easy to work with. In Saugus we hosted her three times. So, I've spoken with the woman who holds a Healthy Eating group monthly at the library and selected a date that her group will be sure to attend. That's August 11 at 6 pm. Here is Liz's website if you're interested in more information about her programs. <http://www.thecreativefeast.com/> Her fee would be \$250 for up to 35 attendees and \$62.13 for mileage from NH. She needs very little from us since she's amazingly self-contained. Her fee is much reduced for public libraries.

The second program that is also well-received no matter where he goes is **Ted Reinstein** from Chronicle on Channel 5. He is especially interested in presenting here since he was born in Winthrop. He talks about his travels around New England and highlights some of the great stories in his book. He has a second book coming out later this year. His fee is also reduced for public libraries and it's \$350. Ted typically does not run his program in the summer so we'll be looking to book him in late September or October. When I saw him a few months ago he was fabulous and the audience loved him.

Also, I'd like to plan for the library to host more programs well into the future, if the Friends are interested in supporting the idea. I'm sure you're well aware that we have no programming funds available in our regular town appropriations, but I feel strongly that the library should be offering all types of programs for all ages. I'd welcome an opportunity to discuss this with the Friends. Perhaps we could set up some goals and a budget.

Thank you for your consideration and I look forward to hearing from you.

Sincerely,

Diane Wallace  
Director

Other possible requests-

Inexpensive laminator

Spinner book rack for paperbacks

Music rack for children's

Foyer bulletin board

Board of Trustee  
Winthrop Public Library and Museum

Board meeting minutes for June 18, 2015

- Meeting called to order
- Motion to approve Minutes from May's meeting with the corrections that Diane outlined.
  - Motion by Gillian
  - Seconded by Betty
  - Vote unanimous
- Ms. Mary O'Brien
  - Ms. O'Brien appeared before the Board to present the Library with a check for \$100,000
    - This was part of a bequest from the Estate of Mr. Thomas O'Brien
    - The bequest is made for the purchase of new fiction and non-fiction hard copy books. The attorney said this can be used for books on tape or soft cover new fiction.
    - A new fund will be set up under the name of Mr. Thomas O'Brien by the town.
    - This is the first of three bequests being issued to the Library
    - Director was given a copy of the will
    - Director and trustees all signed for the check
  - WAL Crawl
    - The reviews have been fabulous
    - 36 people attended the stop at the Library
    - Hoping that this event will happen again
- Unfinished Business
  - Staff changes
    - Director would like to not hire an Assistant Director as of right now and would rather hire 3 part time people instead
    - For the price of 1 assistant director the library could hire 3 part time employees who are patron facing
      - One part time Children's Librarian
      - One part time Reference/Young Adult Librarian
      - One part time Aid/Computer technician
        - With these changes this would allow the Children's library to be open more mornings with the rest of the Library
        - This would also allow more programming
    - These would all be 18 hours or less and would have no benefits
    - The Trustees took a month to think over the proposal
      - Motion by Betty
      - Seconded by Maria

- Vote unanimous
- Director's Report
  - Edward and Jen Wall – resident of Winthrop made a \$100 donation
    - No restrictions on this donation
  - Budget down to the wire
    - Double checking the amount we need to spend and how much we have spent to date
  - Summer reading
    - Getting all of the lists from the schools
    - Will get as many copies as they can to keep in stock
  - Evergreen conference
    - Very interesting
    - Lots of upgrades coming
    - Cost savings
  - New programs
    - Cooking and gardening with edible flowers
      - Limited to 35 people
    - David Bates coming to Children's room in August
      - Story teller and musician
  - Friends gave the Director \$2,000 for programs
    - Not including refreshments
  - Summer reading
    - Reviewed what we did prior years
    - Director said she would look into it
- Date for next Meeting
  - August 13, 2015 at 5pm in the Bergman Room
- No Public Comment
- Meeting adjourned