

**Winthrop Public Library
Board of Library Trustees Meeting Agenda
Wednesday, October 7, 2009 6:30 p.m.**

1. Reading and acceptance of minutes from the previous (September 9, 2009) meeting.

2. Old Business

**** \$2,040 request for bookcase/counter replacement for the “Basch Room”- bookcases/countertop (action)**

**** Update: Library Long Range/Strategic Plan.**

**** New printer/shredder purchases**

**** State Aid/Certification Update**

**** Flu Pandemic Action Plan**

3. New Business

**** Projected local aid cuts & possible impact**

**** Heating oil burden pursuant to Aug 09 budget cuts**

**** State Ethics Online Training (required for muni employees/elected boards)**

**** Trustees letter re: funding/staffing – Steve Dalton (action)**

**** Transcript Ad re: funding/staffing/successes (action)**

**** MBLC FY 2011 budget**

4. Date of Next Meeting

5. Motion to adjourn

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees meeting, October 7, 2009, Edward A. Hazlett Meeting Room, Winthrop Public Library.

Mr. Matarazzo called the meeting to order at 6:34 P.M. The following named trustees were present: James Matarazzo, Chairman; Stephen Dalton, Betty Peabody, and Richard Tyrell. The library was represented by Alan Thibeault, Director; Ann Gutting, Assistant Director, and Janice Flaherty, Administrative Assistant

Minutes

Mr. Dalton made the motion to accept the minutes of September 9, 2009, as written. Ms. Peabody seconded the motion which was quickly passed.

Old Business

1. Update: Library Long Range Plan. The Director intends to have the newly assembled committee meet for two hours, at 6:30 P.M. in the Hazlett Meeting Room, on November 5, 2009, and on November 19, 2009.

Mr. Thibeault outlined the assistance from N.E. Massachusetts Regional Library System, and gave a thumbnail sketch of possible members on the committee. The plan is scheduled for completion October 1, 2010.

2. New printer/shredder. An all in one printer has been received at a cost of less than \$690, and a new shredder has been ordered.

3. State aid/certification. The library has been certified for next year.

4. Flu Pandemic action plan. Ms. Gutting submitted a draft of the Pandemic Plan. Trustees will read and study the plan for comment at the next meeting.

New Business

1. Projected Local Aid cuts. The loss of c. \$800,000 in local aid is possible. The impact would affect all budgets across the town.

2. Heating oil. Departments will now be responsible for paying their own heating bills.

3. State ethics online training. The new mandate requires all employees and elected officials to take this training online. The deadline for compliance is December 24, 2009.

4. Transcript ad re: funding/staffing. Mr. Dalton moved to spend up to \$150 for advertisement in the Transcript. Ms. Peabody seconded the motion which was promptly approved.

5. MBLC Fy 2011 budget. Fee increases are expected for NOBLE.

6. Bookcase/counter replacement. Mr. Thibeault conducted a tour of the "Basch Room," to point out the need to improve the aesthetic appeal of the room.

Mr. Dalton moved to appropriate \$2040 out of State Aid for a new oak bookcase for the "Basch Room." Ms. Peabody seconded the motion. Trustees, having been convinced of the need by their trip to the room, quickly ratified the motion.

Next Meeting

The trustees will meet next on Thursday, November 12, 2009, at 6:30 P.M. in the Hazlett Meeting Room.

Adjournment

Mr. Dalton, seeing clearly that the time had come, moved to adjourn the meeting at precisely 7:55 P.M. Ms. Peabody alertly seconded the motion which was approved without the need of a show of hands.

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