

**WINTHROP PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES AGENDA
THURSDAY, March 26, 2008 6:30 P.M.**

1. Bills to be signed
2. Call to order and acceptance of previous minutes
3. Old Business
 - Ø Director's Job Description
4. New Business
 - Ø Municipal Equalization Grant
 - Ø Library Hours discussion
 - Ø Microfilm Reader-Printer, "at cost" – see literature
 - Ø Gift of microfilm from Winthrop Transcript (2001, 2002, 2003
2004, 2005 & 2006)
5. General Business
 - Ø Evelyn Maurice Memorial Fund
6. Date of next meeting
7. Motion to adjourn

Board of Trustees
Winthrop Public Library and Museum

Minutes

Trustees meeting, March 26, 2008, Ron Bergman Reading Room, Winthrop Public Library.

Mr. Matarazzo called the meeting to order at 6:39 P.M. The following named trustees were present: James Matarazzo, Chairman; Stephen Dalton, Betty Peabody, and Richard Tyrell. The library was represented by John Cronin, Director; Ann Gutting, Assistant Director, and Janice Flaherty, Administrative Assistant.

Minutes

Mr. Dalton moved to have the minutes of February 13, 2008, accepted as presented. Ms. Peabody seconded the motion which was then approved.

Old Business

1. Ms. Flaherty presented a copy of account balances as of 3/26/2008.
2. Director's job description. Mr. Matarazzo submitted a rough copy of the job description.

Mr. Dalton moved to accept this description with the modifications suggested, e.g. inclusion of NOBLE. Ms. Peabody seconded the motion. Unanimous.

New Business

1. Municipal Equalization Grant. The library has been accorded an additional grant of \$585.63.

2. Library hours discussion. The following plan to cut library hours from 50 hours to 42 hours was thoroughly discussed:

Mondays	1:00 P.M. to 6:00 P.M.
Tuesdays	1:00 P.M. to 8:00 P.M.
Wednesdays	10:00 A.M. to 6:00 P.M.
Thursdays	1:00 P.M. to 8:00 P.M.
Fridays	10:00 A.M. to 6:00 P.M.
Saturdays	10:00 A.M. to 5:00 P.M.

Ms. Peabody moved to accept this plan of 42 hours for the month of April only to make sure that everything goes as planned. Mr. Dalton seconded the motion which was then approved.

3. Microfilm Reader-Printer, "at cost." The purchase of a microfilm reader- printer was discussed. Mr. Cronin outlined the pros and cons of buying and/or renting. No definitive action was taken at this time.

Mr. Cronin also made note of the gift of microfilm from the Winthrop Transcript for the years 2001, 2002, 2003, 2004, 2005, and 2006, while noting that the year 2000 is missing.

General Business

1. The Evelyn Maurici memorial is still under discussion. Donations for the memorial may be sent to Mr. Cronin, Ms. Driscoll, Ms. Connolly, and Ms. Nickerson.

2. Helen Black Fund. Differences have yet to be adjusted. Mr. Matarazzo will seek clarification and resolution from Mr. Bertino.

Meeting

The date of the next meeting of the trustees was set after Mr. Matarazzo, with his wonted skill and patience, took into consideration the various schedules of individual trustees.

The next meeting of the trustees will be held at 10:00 A.M., Saturday, April 19, 2008, in the Ron Bergman Reading Room.

Adjournment

Mr. Dalton moved to adjourn the meeting at 8:01 P.M. Ms. Peabody seconded the motion which then received the complete sanction of the assembly.

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